

**LITTLE BRITAIN TOWNSHIP  
CONDITIONAL USE APPLICATION**

**Date:** \_\_\_\_\_  
**Zoning District:** \_\_\_\_\_

What type of Conditional Use are you requesting?: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
\_\_\_\_\_

Owner Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Owner Address: \_\_\_\_\_  
\_\_\_\_\_

Property Account Number: \_\_\_\_\_

Size of Property: \_\_\_\_\_

Location of Property: \_\_\_\_\_

Has this property been involved in a previous hearing?            ( ) Yes            ( ) No

If so, give details: \_\_\_\_\_  
\_\_\_\_\_

What is applicant's interest in property affected?: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe situation in question: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Owner  
(If different than applicant)

# NAME AND ADDRESS LISTING OF ADJOINING PROPERTY OWNERS

You must provide Little Britain Township with a listing of all adjoining property owner names and addresses. The word "adjoining" refers to any property that touches the property in question, as well as, those properties located across a street or waterway.

1. Property Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

2. Property Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

3. Property Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

4. Property Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

5. Property Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

6. Property Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

7. Property Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

# Little Britain Township

## Conditional Use Hearing Application Instructions

Conditional Use applications must be submitted with a clear, detailed sketch plan of the property. Please be sure the following items are included:

- 1. Lot Size
- 2. Location, Dimensions and Setbacks From Property Lines Of Existing Structures
- 3. Location, Dimensions and Setbacks From Property Lines Of Proposed Structure(s)
- 4. Location Of The Well(s)
- 5. Location Of Sewage System (Tank(s) & Field)
- 6. Location Of Back-up Septic Locations
- 6. Location And Dimensions Of Driveway(s)
- 7. Location Of Any Storm Water Management Facilities
- 8. Location Of Any Right-Of-Ways and or Easements(Gas, Cable, Accesses)
- 9. Streams, Springs, Ponds, Floodplains, etc.
- 10. Any Other Pertinent Information

When completing the application, you must be sure to provide the section number and title for the Conditional Use you are requesting. Be sure to clearly explain your request, providing as much detail as possible.

You may submit supporting documentation with your application, such as photos of the site, elevation plans, business plans, etc. Please note that any supporting documentation presented to the Board will be marked as an exhibit and must be retained in the Municipal files.

Applications must be submitted with a filing fee of \$850 payable to Little Britain Township. Applications are due the second (2<sup>nd</sup>) Tuesday of each month by 5PM and hearings are typically held the second (2<sup>nd</sup>) Tuesday of the following month. Incomplete or unclear applications will not be accepted.

All applications are reviewed by the Little Britain Township Planning Commission during their regularly scheduled public meeting on the fourth (4<sup>th</sup>) Tuesday of each month at 7:30PM, except for December. After review of the application the members will make a recommendation to the Board of Supervisors. This Board is acting in an advisory capacity to the Board of Supervisors and are not voting members.

Please note: As Zoning Officer I am here to answer questions and provide requested information. I can't act as your legal representation, and I can't be responsible for ensuring your application covers all needed relief. This document is meant to be an aid, please reference Section 701 for complete instructions.

FYI: If your sketch plan is larger than 8 1/2" x 14" you must submit 5 copies at time of application.