

LITTLE BRITAIN TOWNSHIP
December 12, 2023

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, December 12th, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the meeting to order at 8:20 p.m. A moment of silence and reflection was followed by the salute to the flag.

PRESENT:	Jerry Emling	Daniel S. Beiler	Melvin Newcomer	Emma Stoltzfus
	Clark Coates	Enos Beiler	George Osborn	Isaac Stoltzfus
	Richard Brenneman	John F. Beiler	Marcella Peyre-Ferry	Jeptha Stoltzfus
	David Martin	Ivan Beiler	Wayne Reynolds	Jonathon Stoltzfus
	Pat Wood	Sam Goodley III	Dan Risk	John Stoltzfus
	Christine Jackson	Daniel S. Lapp	Christine Sheldon	Melvin Stoltzfus
	Margaret DeCarolis	Courtney Lockhart	Benuel Stoltzfus	

MINUTES: Motion made by Mr. Brenneman, seconded by Ms. Wood and carried to adopt the minutes of the November 14th meeting as printed.

SANITATION: It was reported that Solanco Engineering reported collecting \$1,625.00 in Sanitation fees for November. No well permits were issued.

ZONING: Zoning Officer, Christine Jackson reported issuing 16 zoning, 7 occupancy, 5 driveway, 1 extension and 5 demolition permits during November along with the acceptance of 2 Zoning Hearing Applications and 1 Conditional Use Application. Ms. Jackson also advised of the following;

- Zoning Hearing Application of Rogelio Vivero who owns property located at 110 Kirks Mill Road is requesting an appeal of the Zoning Officer’s decision pertaining to a violation issued on October 17th. Applicant claims the composting operation on the property is an approved agricultural use. Township Planning Commission minutes supporting the Zoning Officer’s decision were read. Following a discussion on the matter, a motion was made by Ms. Wood, seconded by Mr. Emling and carried to support the Zoning Officer’s decision.
- Notification received from the Lancaster County Conservation District advising of work on a stream restoration project to take place in Brittany Commons. The project will restore erosion damage along the Octoraro Creek.
- Notification received from the Lancaster County Conservation District advising of a stream restoration project to take place on Mr. Saniga’s property due to the severe damage that occurred during the clear cutting on the Flahart property.

TAXES: It was reported that tax collector, Agnes Reeder collected \$134.01 in real estate tax during the month of October. There were no collections received during November. It was also noted that 65 real estate tax reminder notices had been mailed along with 3 reminders for unpaid street light bills.

ROADS: Roadmaster, Dan Risk reported on the following November road crew activities:

- Cleaned up trucks to have frames treated.
- Cleaned overhead lights at municipal building.
- Cleaned up trucks.
- Cleaned and checked on the park.
- Trimmed trees.
- Took trucks to have warranty work done.
- Cleaned inlet boxes.
- Replaced Stop signs.
- Mounted salt spreaders on trucks.
- Prepared equipment for snow.
- Checked roads.
- Worked on mower tractor.

Mr. Brenneman advised that the sign posted on Widdowson provides a warning for a hearing-impaired person, not a visually impaired person as needed. Mr. Risk said he will order and install a new sign.

PAYMENT OF BILLS: Motion made by Ms. Wood, seconded by Mr. Martin and carried authorizing the payment of General Fund checks 13215 through 13244 in the amount of \$34,808.67.

PUBLIC PARTICIPATION: Resident, George Osborn advised he recently had his septic system cleaned per the Sewage Maintenance Ordinance and discovered that the company completing the work did not perform the process correctly. He is concerned that other residents are paying to have this service completed and not obtaining the true benefit of the service if it is not performed correctly.

PLANNING COMMISSION: Motion made by Mr. Coates, seconded by Mr. Brenneman and carried adopting the minutes of the November 21st Township Planning Commission meeting as printed.

Ammon Miller: Ms. Jackson advised that a sub-division plan has been presented on a property that lies within East Drumore and Little Britain Townships. The portion of the property within our Township is only .004 acres and no improvements to that portion of land is proposed. The engineering firm of Strausser Surveying is therefore requesting a waiver of plan processing. Motion made by Ms. Wood, seconded by Mr. Coates and carried authorizing the waiver as requested.

RESOLUTION #5-23: 2024 Tax Rate- Motion made by Mr. Coates, seconded by Mr. Martin and carried to adopt Resolution #5-23 confirming the Real Estate Tax rate of .301 mills for the year 2024.

RESOLUTION #6-23: 2024 Budget- Motion made by Mr. Martin, seconded by Mr. Coates and carried adopting Resolution #6-23 as The Little Britain Township budget for 2024.

PARK BOARD RESERVATIONS: Ms. Wood advised she would be willing to continue accepting reservations for the park if allowed to maintain her mobile phone on the Township account. Following a brief discussion, Mr. Coates motioned Ms. Wood to remain on the Township's cell phone plan. Mr. Martin seconded the motion, which carried.

END OF YEAR PAYMENTS: Motion made by Mr. Coates, seconded by Mr. Brenneman and carried, authorizing the Secretary/Treasurer to pay all end-of-year bills.

AUTHORIZED BANK SIGNERS: The Board was advised that Mr. Emling and Ms. Wood would need to be removed from the authorized signer's documents on township accounts due to their terms on the board ending. Following a discussion, Mr. Coates motioned that Richard Brenneman and David Martin be added as authorized signers on all township accounts. Mr. Brenneman seconded the motion, which carried. Mr. Coates and Ms. DeCarolis will also remain as authorized signers.

AUDITORS: The Board was advised that a proposal from BBD has been received for auditing services. The proposed rate for the completion of the 2023 audit is \$9,000.00. Ms. Wood motioned that BBD be engaged for auditing services going forward. Mr. Martin seconded the motion, which carried.

2024 APPOINTMENTS: The Board was advised of those positions up for re-appointment at the January re-organizational meeting.

PUBLIC ANNOUNCEMENT: Mr. Emling advised everyone in attendance that under no circumstances were the attorneys for the township to be approached following a meeting or stopped in the parking lot on their way out.

PRESENTATION OF SERVICE AWARDS: Reber Testerman of Representative Cutler's office presented citation awards from both the House of Representative and the Senate to Mr. Emling for his 30 years of service to the Township. He also presented Ms. Wood with certificates from both legislative branches in honor of her 12 years of service as a Supervisor. Mr. Coates presented both Mr. Emling and Ms. Wood with certificates from PSATS for their dedication and years of service.

ADJOURNMENT: At 8:50 p.m. being no further business, a motion was made by Ms. Wood, seconded by Mr. Emling and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis
Secretary/Treasurer