

LITTLE BRITAIN TOWNSHIP
September 9, 2025

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, September 9th, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Richard Brenneman, called the regular meeting to order at 7:30 p.m. A moment of silence and reflection was followed by the salute to the Flag.

PRESENT:	Richard Brenneman	Abner Beiler	Benuel Kauffman
	Mervin Beiler	Christopher Colletti	Michele Lefler
	David Martin	Henry Fisher	Marcella Peyre-Ferry
	Wayne Reynolds	Ivan Fisher	Dan Risk
	Christine Jackson	Jonas Fisher	Kristopher Schwerin
	Margaret DeCarolis	Bill Jenkins	Craig Williams
			Amos Zook

MINUTES: Motion made by Mr. Reynolds, seconded by Mr. Beiler and carried to adopt the minutes of the August 12th meeting and public hearing as printed.

SANITATION: It was reported that Sewage Enforcement Officer, Rick Prettyman collected \$2,175.00 in Sanitation fees during the month of August. No well or storage tank permits were issued.

ZONING: Zoning Officer, Christine Jackson reported issuing 9 zoning, 7 occupancy, 1 driveway, 1 extension and 2 demolition permits during August along with the acceptance of 1 Zoning Hearing Application. The following zoning matter was also discussed:

- Zoning Hearing Application of Jay Burkholder who obtained a variance of setback in January to construct an addition on each end of his home at 420 Balance Meeting Road. It was determined during the occupancy inspection that the additions installed exceeded the approval received. Mr. Burkholder is now requesting additional approval to legalize the unauthorized expansions. Following a discussion of the application, Mr. Beiler motioned the Board support the request as presented as long as the additional impervious surface is managed with his stormwater features and there are no neighbor objections. Mr. Brenneman seconded the motion, which carried. Mr. Martin abstained from voting due to being an adjoining property owner.
- Memorandum of Understanding received from the County advising that if the Township stipulates to its terms that plans can be processed in a more expedient manner. However, upon reviewing terms of the agreement and the documents that would be required to expedite the process, it does not appear that any time savings would be achieved. Ms. Jackson has requested the Township Engineer to review the letter and provide feedback. Motion made by Mr. Martin, seconded by Mr. Reynolds and carried to table the matter until comments are received back from the engineer.

TAXES: It was reported that Tax Collector, Agnes Reeder had no collections during the month of August.

ROADS: Roadmaster, Dan Risk reported on the following August Road crew activities:

- Cleaned road intersections following storm.
- Mowed road banks.
- Picked up cold patch and filled potholes.
- Cleaned out drainage ditch on Schoolhouse Road.
- Mowed at municipal building and park.
- Worked on mower tractor.
- Cleaned up following heavy storms.
- Cleaned restrooms at the park.
- Cleaned inlet boxes.
- Swept roads that were oiled and chipped.
- Sprayed weeds.
- Repaired storm damaged in various areas.
- Checked driveway and Call Before you Dig sites.
- Performed routine equipment maintenance.

PAYMENT OF BILLS: Motion made by Mr. Reynolds, seconded by Mr. Martin and carried authorizing the payment of General Fund checks 13899 through 13931 in the amount of \$81,674.00. Motion made by Mr. Beiler, seconded by Mr. Reynolds and carried authorizing the payment of State Fund check 2072 in the amount of \$149,792.85.

PUBLIC PARTICIPATION: Mr. Beiler was acknowledged for repairing the drywall and painting the patched area in the meeting room.

TOWNSHIP PLANNING COMMISSION: Motion made by Mr. Beiler, seconded by Mr. Reynolds and carried to adopt the minutes of the August 26th Township Planning Commission meeting as presented.

Aaron Stoltzfus: Zoning Officer, Ms. Jackson and Mr. Stoltzfus presented the stormwater plan. It was noted the plan was needed as Mr. Stoltzfus will be exceeding the stormwater he can plan on his own with the construction of a 40' x 80' barn. Comments from the Township Engineer were just received with a few items needed to be corrected. Ms. Jackson requested authorization to sign the plan outside of a meeting once all items have been rectified and approved by the Township Engineer. Following a review of the plan, Mr. Beiler motioned the Zoning Officer be authorized to sign the plan outside of a meeting as requested. Mr. Reynolds seconded the motion, which carried. Mr. Martin abstained from voting due to being an adjoining property owner.

Justin Kreider: Craig Williams of Strausser Surveying presented the subdivision plan for the Nottingham/Little Britain/Brown Roads project. He was seeking plan approval, waiver of plan processing, waiver of existing features and a deferment of stormwater. Following a review of the plan a motion was made by Mr. Beiler, seconded by Reynolds and carried approving the above noted requests. The Board was also advised that DEP has noted marginal conditions on the commercial lot and is requiring some updates to the Sewage Facility Module plan to accommodate those conditions. Motion made by Mr.

Brenneman, seconded by Mr. Beiler and carried authorizing the signing of the revision to the Sewage Facility Module.

Justin Kreider: Zoning Officer, Ms. Jackson advised that the Ashville/Little Britain Roads Sewage Facility Module has been returned for updates due to marginal conditions due to the slope on the property. Following a discussion on the matter, Mr. Beiler motioned that Ms. Jackson be authorized to sign the revised pages of the Sewage Facility Module. Mr. Martin seconded the motion, which carried.

Henry Fisher: Craig Williams of Strausser Surveying presented the plan advising that Mr. Fisher is transferring development rights from flag lots. It was noted that the plan has been reviewed by the Township Engineer and DEP and is awaiting the return of paperwork to finalize the plan. Ms. Jackson requested authorization to sign the plan outside of a meeting upon receipt of all required documentation. Mr. Beiler motioned approval for Ms. Jackson to sign the plan outside of a meeting. Mr. Reynolds seconded the motion, which carried.

STATE POLICE: It was noted that Lt. John Sours had a conflict with attending this meeting but hopes to appear at the October meeting.

QUARRYVILLE LIBRARY: Bill Jenkins, a Quarryville Library Board Member, thanked the Board for their past support and presented the Board with information on current activities occurring at the library along with staffing figures and advised that no employees received health or disability insurance.

ORDINANCE #2-2025: Motion made by Mr. Beiler, seconded by Mr. Reynolds and carried to adopt Ordinance #2-2025, vacating a portion of Balance Meeting Road.

2026 MEETING DATES: Motion made by Mr. Brenneman, seconded by Mr. Beiler and carried approving the following meeting dates for 2026: January 5th, February 10th, March 10th, April 14th, May 12th, June 9th, July 14th, August 11th, September 8th, October 13th, November 10th, and December 8th.

EXECUTIVE SESSISON: An executive session was called at 8:07 to discuss a personnel issue. The meeting reconvened at 8:15.

SALARY ADJUSTMENT: Motion made by Mr. Beiler, seconded by Mr. Martin and carried to increase the salary of Christina Krassenstein from \$15.00 an hour to \$19.00 an hour.

HEALTH INSURANCE RENEWAL: The Board reviewed the policies and premiums for health insurance provided by EDH Insurance. The rate increase to maintain the current coverage for employees would be 12.4% with a monthly premium of \$11,050.34. To provide equal coverage through another provider would range from a rate increase of 31.4% through Capital Blue Cross to a rate increase of 44.6% through Geisinger Health. Mr. Beiler questioned whether the employees were satisfied with the current coverage and provider and was advised they were.

He then motioned the plan be renewed for the next coverage year. Mr. Martin seconded the motion, which carried.

BUDGET WORKSHOP: It was noted that a budget workshop would be held following the October meeting.

TRAINING/SEMINARS: Upcoming training and seminar information was available for review by the Board.

ADJOURNMENT: At 8:25 p.m. there being no further business, a motion was made by Mr. Brenneman, seconded by Mr. Reynolds and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis
Secretary/Treasurer