

**LITTLE BRITAIN TOWNSHIP**  
**October 12, 2021**

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, October 12<sup>th</sup>, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the meeting to order at 7:00 p.m. A moment of silence and reflection was followed by the salute to the Flag.

<b>PRESENT:</b> Jerry Emling	Susan Eshleman
Clark Coates	Marcella Peyre-Ferry
Richard Brenneman	George Osborn
Shawn Reimold	Dan Risk
Pat Wood	
Christine Jackson	
Margaret DeCarolis	

**MINUTES:** Motion made by Ms. Wood, seconded by Mr. Reimold and carried to adopt the minutes of the September 14<sup>th</sup> meeting and budget workshop as printed.

**SANITATION:** It was reported that Mr. Stoner submitted \$300.00 in sanitation fees and \$100.00 for well permits issued during the month of September.

**ZONING:** Zoning Officer, Christine Jackson reported issuing 9 zoning, 7 occupancy, 1 driveway and 2 demolition permits during September along with the acceptance of 1 Conditional Use Application. Ms. Jackson also advised of the following:

- Zoning Hearing Application of John and Mary Beiler of Lloyds Road seeking an appeal of a zoning officers decision pertaining to a violation on the property. The violation was issued on June 25<sup>th</sup> for utilizing a freight trailer as an accessory structure. It was noted the Mr. Beiler was issued another violation for this matter in December 2020 and was given a 4-month time extension to have the unit removed with the agreement that the unit would not return. In the event the Zoning Hearing Board does not grant Mr. Beiler's appeal of the zoning officer decision, he is requesting a variance to be allowed to keep the unit. Following a discussion on the matter, a motion was made Mr. Reimold, seconded by Mr. Brenneman and carried to oppose the application and stated their firm belief that the zoning ordinance and zoning officer should be supported in the matter.
- Zoning Hearing Application of Chet Caldwell and Mariah Moore of Nottingham Road requesting a special exception of section 203.3.B of the zoning ordinance to allow for the operation of a small business in a garage already on the property. It was noted this property is zoned Village Commercial, with residential housing allowed but designed for commercial use. It was further noted that should the application be approved the property owners would have to go through building code inspections to ensure they meet all regulations. Following a review and discussion on the matter, Mr. Coates motioned the Board support this application as presented. Mr. Reimold seconded the motion, which carried.
- E-mail received from Britain Hill Venue & Vineyard advising of a holiday vendor fair scheduled for December 4<sup>th</sup> and requesting the Township contact the Quarryville

Borough Council seeking authorization for the Quarryville Fire Department to provide traffic safety measures during this event. It was noted that whoever pays the workers comprehensive coverage for a volunteer fire company must approve any non-911 call related activities. A lengthy discussion pursued regarding public events such as these being illegal based on the approvals they received from the Zoning Hearing Board. While the Board is concerned over residents' safety entering and exiting these events, they are uncomfortable submitting this request until a signed agreement with the business has been obtained clarifying the types and frequency of events that are authorized to take place at this establishment. Following a lengthy discussion, Mr. Reimold motioned that the Helm's be advised that until a signed agreement is obtained that the events taking place are not legal and therefore cannot be supported by the Township. Mr. Brenneman seconded the motion, which carried.

- Stormwater remediation letters were sent to 8 residents advising them of their responsibility for the maintenance and upkeep of all stormwater management facilities located on their property. She advised that resident, Adam Byrne indicated his belief that the flow of stormwater changed on his property following the roadwork performed during the takeback of Kirks Mill Road. He therefore believes any remediation necessary should be the responsibility of the Township. Mr. Emling who served as Roadmaster at the time of the Kirks Mill Road takeback indicated that an inlet box may have been replaced but that no rerouting of stormwater took place. The Board agreed that all remediation and maintenance matters on these properties fall to the property owners.
- Rescheduling of the Alvin Beiler Conditional Use hearing due to an advertising problem that occurred with LNP News when their systems were hacked. Following a brief discussion on the matter, Mr. Reimold motioned the hearing be rescheduled for Wednesday, October 27 at 6:30 pm if possible. If advertising deadlines cannot be met for that date, the hearing should be scheduled for Thursday, October 28<sup>th</sup> at 6:30 pm. Ms. Wood seconded the motion, which carried.

**TAXES:** The Board was advised that no report had been received from the Tax Collector for the month of September.

**ROADS:** Roadmaster, Dan Risk reported on the following September road crew activities:

- Checked and cleaned at Park.
- Fixed leak in restroom at Park.
- Mowed road banks and at Township building.
- Checked roads following storm.
- Placed stone on and graded Eagle Road.
- Checked driveway and 911 call sites.
- Repaired Brabson Road.
- Placed stone on and repaired driveways on Sleepy Hollow at pipe crossing.
- Boom mowed trees.
- Cleaned up roads following storm.
- Performed routine equipment maintenance.
- Worked on Springhill and Black Roads.

**PARK:** Ms. Wood noted that reservations at the park have been completed for the year. Mr. Risk advised he would winterize and close the restrooms at the park by the end of the month. Ms. Wood questioned if the Board had further considered the discussion held previously pertaining to leaving the gate closed at the park during the winter months to avoid additional expenses of the port-a-potty and it being opened and closed each day. Mr. Emling stated that several residents are still utilizing the park at this point and believes it should be opened daily year-round to allow for its continued use.

**PAYMENT OF BILLS:** Questions were asked pertaining to the work performed on the Peterbilt truck, which Mr. Risk responded to. A motion was then made by Mr. Reimold, seconded by Mr. Wood and carried authorizing the payment of General Fund checks 12336 through 12372 in the amount of \$37,244.47.

**PUBLIC PARTICIPATION:** The meeting was opened for public participation, with no response.

**TOWNSHIP PLANNING COMMISSION:** Motion made by Mr. Coates, seconded by Mr. Reimold and carried adopting the minutes of the September 28<sup>th</sup> Township Planning Commission meeting as printed.

**STORMWATER PLAN:** Ms. Jackson advised the Board that the Ephraim Esh stormwater plan had completed all corrections necessary and was ready for signature. She noted that the Board had granted approval of the plan in February contingent upon all corrections being made. She noted that changes have occurred on the plan since that time to accommodate the concerns of the township engineer. She questioned if they wished to review the plan again as its original approval was given so long ago. Motion made by Mr. Emling, seconded by Mr. Brenneman and carried authorizing the signing of the plan as previously authorized if it meets the engineer's approval in its current state. Ms. Jackson also requested clarification on the signing of the Melvin Beiler plan that was presented in September. The Board confirmed that conditional approval has been granted on that plan contingent upon all comments of the township engineer being addressed and approved.

**QUARRYVILLE LIBRARY:** The new director of the Quarryville Library, Susan Eshleman, introduced herself and provided information on some upcoming events scheduled. She thanked the Board for its previous and future support.

**HEALTH INSURANCE:** The Board reviewed information obtained from EDH pertaining to the renewal of the Township health insurance. It was noted that the monthly premium difference between the current \$1,000.00 deductible plan and the \$1,500.00 deductible plan was negligible. Ms. Wood motioned the township remain with the Highmark Blue Shield Premier Balance PPO \$1000A health insurance plan. The motion was seconded by Mr. Coates and carried.

**PENSION PLAN DISBURSEMENT:** It was noted that the Township received \$11,959.29 from the state for the funding of the Township Pension Plan. The Secretary/Treasurer recommended contributing \$2,961.32 for each of the employees enrolled in this plan and to retain \$114.01 for administrative fees incurred. Motion made by Mr. Reimold, seconded by Mr. Brenneman and carried to disburse the funding as outlined above.

**FIREMAN'S RELIEF ASSOCIATION:** The Board was advised that \$26,801.20 had been received in relief funding, a decrease of \$3,774.47 or 12.3% from 2020. Following a discussion of how funds had been disbursed in the past along with donations made through COVID/CARES relief money in late 2019, a motion was made by Mr. Coates, seconded by Ms. Wood and carried to disburse the funds as follows: \$20,301.20 (75.75%) to the RFFC, \$4,500.00 (16.79%) to the WAA and \$2,000.00 (7.46%) to the Quarryville Fire Company.

**RECYCLING:** The Board discussed the recycling program and benefits versus its cost effectiveness to continue. It was noted that the program no longer has a coordinator, that the market for recyclables has been severely depleted, which has caused the cost to dispose of it to increase drastically. It was also noted that approximately 95% of Lancaster County's municipal solid waste is taken to the Lancaster Waste-to-Energy Facility where it is combusted to create electricity. That practice reduces the amount of material forwarded to the landfill by 90%. Following this discussion, the Board decided to end the township recycling program at the end of the year. Information on this matter will be included in the next township newsletter.

**SECA:** Information received from received from Carol Gibson and Tawn Battiste from SECA pertaining to their financial losses in 2020 due to the pandemic was enclosed for the Board review.

**RELEASE OF ESCROW:** The Board reviewed the comments provided by Township Engineer, Ed Fisher on the escrow accounts below prior to taking the following actions:

**John L. Stoltzfus:** Motion made by Ms. Wood, seconded by Mr. Brenneman and carried authorizing the release of escrow funding being held on the stormwater project at 211 Schoolhouse Road.

**Amos S. Stoltzfus:** Mr. Brenneman motioned the release of escrow funding being held on the Griest Road stormwater project. Ms. Wood seconded the motion, which carried.

**EXECUTIVE SESSION:** Mr. Emling called for an executive session at 8:29 p.m. to discuss a personnel matter. The meeting was reconvened at 8:37 p.m.

**TRAINING/SEMINARS:** Upcoming training and seminars were reviewed. Mr. Brenneman questioned if there were any issues the Board would like him to address at the upcoming PSATS business meeting. It was noted that changes were needed to the advertising regulations currently in place. The Secretary/Treasurer questioned if the Board would approve the incoming supervisor, who will be replacing Mr. Reimold in January to register for Boot Camp training classes should he desire to. A motion was made by Mr. Coates, seconded by Ms. Wood and carried authorizing this request.

**ADJOURNMENT:** At 8:40 p.m., a motion was made by Ms. Wood to adjourn the meeting. The motion was seconded by Mr. Brenneman and carried.

Respectfully Submitted,

Margaret D. DeCarolis  
Secretary/Treasurer