

**LITTLE BRITAIN TOWNSHIP BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING
JANUARY 2, 2024**

TENTATIVE AGENDA

CALL TO ORDER:

TEMPORARY CHAIRMAN:

ELECTION OF OFFICERS:

CHAIRMAN-

VICE-CHAIRMAN-

2024 APPOINTMENTS:

ACCOUNTING FIRM – (BBD)

BANK - (PNC)

CLEANING SERVICES - (Merry Maids)

EMERGENCY MANAGEMENT COORDINATOR - (Ronald Criswell)

ENGINEER - (Light-Heigel & Associates)

FIRE COMPANY LIAISON - (Clark Coates)

INTER-MUNICIPAL COUNCIL - (Pat Wood, Representative)
(Jerry Emling, Alternate)

LEGAL NOTICES - (LNP Media Group)

LIBRARY LIAISON - (David Martin)

MILEAGE REIMBURSEMENT - (67¢ per mile)

PARK BOARD – 5-year term (Mark Harris, Kenny Helm)

PLANNING COMMISSION SECRETARY - (Jen Brown @ \$158.08/mtg)
Proposed rate with 3.5% increase - \$162.90/mtg

PLANNING COMMISSION MEMBERS – (Currently \$30.00 per mtg)
Proposed rate with 3.5% increase - \$31.05/mtg

ROADMASTER- (Dan Risk @ \$31.11/hr.)
Proposed rate with 3.5% increase - \$32.20/hr.

ROAD CREW- (Troy Jones @ \$29.11/hr.) & (Mike Jones @ \$27.76/hr.)
Proposed rate with 3.5% increase - \$30.13/hr. Proposed rate with 3.5% increase - \$28.73/hr.

SEASONAL EMPLOYEES – (Hourly Salary of \$22.76/hr.)
Proposed rate with 3.5% increase - \$23.56/hr.

SECA REPRESENTATIVE - (Richard Brenneman)

SECRETARY/TREASURER- (Margaret DeCarolis @ \$25.75 hr.)
Proposed rate with 3.5% increase - \$26.65/hr.

SEWAGE ENFORCEMENT OFFICER- (Mark Deimler)

SOLICITOR- (*Post & Schell*)

TREASURER BOND- (\$1,500,000.00)

VACANCY BOARD CHAIRMAN- 1-year term (Randy Jackson)

ZONING OFFICER- (Christine Jackson @ \$43,048.15/yr.)
Proposed rate with 3.5% increase - \$44,554.64/yr.

ZONING HEARING BOARD – 3-year term (David Young)

ZONING HEARING BOARD ALTERNATE – 3-year term (Jeff Wood)

ZONING HEARING BOARD MEMBERS – ((Currently \$30.00 per mtg)
Proposed rate with 3.5% increase - \$31.05/mtg

ZONING HEARING BOARD SECRETARY- (Dot Simpson @ \$158.08/hearing
+\$10 per hearing for 3 or more hearings)
Proposed rate with 3.5% increase - \$163.61/mtg

WORKING SUPERVISORS - Hourly Salary of \$22.76/hr.
Proposed rate with 3.5% increase - \$23.56/hr.

DENTAL/VISION PLAN: Current allocation of \$1000/yr. -

HOLIDAYS FOR 2024

Mon., Jan 1- New Year's	Fri., Mar 29 – Good Friday
Mon., May 27 – Memorial Day	Thurs., July 4 – Independence Day
Mon., Sept 2 Labor Day	Thurs. /Fri., Nov 28 & 29 – Thanksgiving
Wed., Dec. 25 – Christmas	Tues., Apr 23 & Tues., Nov. 5 – Election Days

ROAD CREW VACATION:

Troy – 4 Weeks	Dan – 3 weeks	Mike – 2 weeks
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EMERGENCY SERVICES: Need to recognize Robert Fulton Fire Co. and Wakefield Ambulance as official providers of emergency services for Township due to paying their worker's comp insurance.

STATE CONVENTION DELEGATES: (Must designate 1 as voting delegate)

REGULAR BUSINESS

MINUTES:

December 12th Meeting & Daniel S. Lapp ECHO Hearing

MONTHLY REPORTS:

SANITATION & WELLS:

ZONING: Zoning Hearing Application of Sylvan & Lizzie King

Zoning Hearing Application of Israel Kinsinger

Refund Request of Aaron Stoltzfus

TAXES:

ROADS:

PAYMENT OF BILLS:

End of Year: General Fund checks 13245 – 13259 in the amount of \$23,221.13

Jan. Payments: General Fund checks 13260 – 13263 in the amount of \$1,710.81

PUBLIC PARTICIPATION:

PLANNING COMMISSION: Adoption of minutes of the from the December 19th Township Planning Commission meeting

Aaron & Katie Fisher: Subdivision Plan, Lot add-on, Stormwater & Sewage Facility Module

Michael Brooks: Waiver of Land Development

RESOLUTION #1-24: Updated Fee Schedule

SPRING CLEAN-UP DAY: (May 18th or June 8th)

RELEASE OF ESCROW: Mike Jones

David Martin

MEETINGS/TRAINING/SEMINARS:

Additional information on all training/seminars is available in the office

ADJOURNMENT:

FYI'S

2023 End of Year Budget Report Enclosed.

State Ethic Forms Enclosed. Please return by May 1st.