

**LITTLE BRITAIN TOWNSHIP BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING
JANUARY 5, 2026**

TENTATIVE AGENDA

CALL TO ORDER:

TEMPORARY CHAIRMAN:

ELECTION OF OFFICERS:

CHAIRMAN-

VICE-CHAIRMAN-

2026 APPOINTMENTS:

ACCOUNTING FIRM – (WITHUM)

BANK - (PNC)

CLEANING SERVICES - (Merry Maids)

EMERGENCY MANAGEMENT COORDINATOR - (Ronald Criswell)

ENGINEER - (Light-Heigel & Associates)

FIRE COMPANY LIAISON - (Clark Coates)

HOLDING TANK OFFICER – (Rick Prettyman)

INTER-MUNICIPAL COUNCIL – (Clark Coates, Representative)
(David Martin, Alternate)

LEGAL NOTICES - (LNP Media Group)

LIBRARY LIAISON - (David Martin)

PARK BOARD – 5-year term (Don Roland & Pat Wood)

MILEAGE REIMBURSEMENT - (72.5¢ per mile)

PLANNING COMMISSION SECRETARY - (Jen Brown @ \$169.42/mtg)
Proposed rate with 4% increase - \$176.20/mtg

PLANNING COMMISSION COMPENSATION - Currently \$50.00 per mtg)
Proposed rate increase to \$100.00/mtg)

ROADMASTER- (Dan Risk @ \$33.49/hr.)
Proposed rate with 4% increase - \$34.83/hr.

ROAD CREW- (Troy Jones @ \$31.34/hr.) & (Mike Jones @ \$29.88/hr.)
Proposed rate with 4% increase - \$32.59/hr. Proposed rate with 4% increase - \$31.08/hr.

SEASONAL EMPLOYEES – (Hourly Salary of \$24.50/hr.)
Proposed rate with 4% increase - \$25.48/hr.

SECA REPRESENTATIVE - (Richard Brenneman)

SECRETARY/TREASURER- (Margaret DeCarolus @ \$27.72 hr.)
Proposed rate with 4% increase - \$28.83/hr.

SEWAGE ENFORCEMENT OFFICER- (Rick Prettyman)

SOLICITOR- (Post & Schell)

STORAGE TANK OFFICER – (Rick Prettyman)

TREASURER BOND- (\$1,500,000.00)

VACANCY BOARD CHAIRMAN- 1-year term (Randy Jackson)

WELL ISSUANCE OFFICER: (Rick Prettyman)

ZONING OFFICER- (Christine Jackson @ \$46,336.83/yr.)
Proposed rate with 4% increase - \$48,190.30/yr.

ZONING HEARING BOARD – 3-year term (Laurie Topper)

ZONING HEARING BOARD ALTERNATE – 3-year term (Open)

ZONING HEARING BOARD COMPENSATION – (Currently \$50.00 for 1st mtg)
Proposed rate increase to \$75.00 for 1st hearing, \$85 for 2 hearings and \$95.00 for 3 hearings)

ZONING HEARING BOARD SECRETARY- (Dot Simpson @ \$169.42/hearing
+\$10 per hearing for 3 or more hearings)
Proposed rate with 4% increase - \$176.20/for 1st meeting + \$25 for each additional hearing

WORKING SUPERVISORS - Hourly Salary of \$24.50/hr.
Proposed rate with 4% increase - \$25.48/hr.

DENTAL/VISION PLAN: Current allocation of \$1000/yr. -

HOLIDAYS FOR 2026

Thur., Jan 1- New Year's

Mon., May 25 – Memorial Day

Mon., Sept 7 Labor Day

Fri., Dec. 25 – Christmas

Fri., Apr 3 – Good Friday

Fri., July 3 – Independence Day

Thurs. /Fri., Nov 26 & 27 – Thanksgiving

Tues., May 19 & Tues., Nov. 3 – Election Days

ROAD CREW VACATION:

Troy – 4 Weeks

Dan – 3 weeks

Mike – 3 weeks

EMERGENCY SERVICES: Need to recognize Robert Fulton Fire Co. and Wakefield Ambulance as official providers of emergency services for Township due to paying their worker's comp insurance.

STATE CONVENTION DELEGATES: (Must designate 1 as voting delegate)

REGULAR BUSINESS

MINUTES:

December 9th Meeting

MONTHLY REPORTS:

SANITATION & WELLS: 2026 Fee Schedule

ZONING: Zoning Hearing Application of David S. Stoltzfoos

Updated fee Schedule of Commonwealth Code Inspection Services

TAXES:**ROADS:****PAYMENT OF BILLS:**

End of Year: General Fund checks 14041 – 14063 in the amount of \$18,521.59

End of Year: ARP Fund check 1014 in the amount of \$1,315.40

January Payments: General Fund checks 14064 – 14070 in the amount of \$2,772.51

PUBLIC PARTICIPATION:

PLANNING COMMISSION: Adoption of minutes of the from the December 16th Township Planning Commission meeting

Mike Jones: Stormwater and Land Development Plan

Enos S. Lapp: Sewage Facility Module – Resolution #2-26
Plan Approval

Daniel S. King: Stormwater Management Plan

RESOLUTION #1-26: Updated Fee Schedule

CONSTANT CONTACT:

SPRING CLEAN-UP DAY: (May 23rd or June 6th)

RELEASE OF ESCROW: Enos Stoltzfus

EXECUTIVE SESSION:

MEETINGS/TRAINING/SEMINARS:

Additional information on all training/seminars is available in the office

ADJOURNMENT:

FYI'S

2025 End of Year Budget Report Enclosed.

State Ethic Forms Enclosed. Please return by May 1st.