

**LITTLE BRITAIN TOWNSHIP BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING
JANUARY 3, 2023**

TENTATIVE AGENDA

CALL TO ORDER:

TEMPORARY CHAIRMAN:

ELECTION OF OFFICERS:

CHAIRMAN-

VICE-CHAIRMAN-

2023 APPOINTMENTS:

ACCOUNTING FIRM – (Sager, Swisher & Co)

BANK - (PNC)

CLEANING SERVICES - (Merry Maids)

EMERGENCY MANAGEMENT COORDINATOR - (Ronald Criswell)

ENGINEER - (Light-Heigel & Associates)

FIRE COMPANY LIAISON - (Clark Coates)

INTER-MUNICIPAL COUNCIL - (Pat Wood, Representative)
(Jerry Emling, Alternate)

LEGAL NOTICES - (LNP Media Group)

LIBRARY LIAISON - (David Martin)

MILEAGE REIMBURSEMENT - (65.5¢ per mile)

PLANNING COMMISSION MEMBERS – 4-year term (Matt Young)

PLANNING COMMISSION SECRETARY - (Jen Brown @ \$146.37/mtg)
Proposed rate with 8% increase - \$158.08

ROADMASTER- (Dan Risk @ \$28.81/hr.)
Proposed rate with 8% increase - \$31.11/hr.

ROAD CREW- (Troy Jones @ \$26.95/hr.) & (Mike Jones @ \$25.24/hr.)
Proposed rate with 8% increase - \$29.11/hr. Proposed rate with 10% increase - \$27.76

SEASONAL EMPLOYEES – (Hourly Salary of \$21.76/hr.)
Proposed rate with 4.6% increase - \$22.76

SECA REPRESENTATIVE - (Richard Brenneman)

SECRETARY/TREASURER- (Margaret DeCarolis @ \$23.84 hr.)
Proposed rate with 8% increase - \$25.75

SEWAGE ENFORCEMENT OFFICER- (Marvin Stoner @ \$7,000.00/yr. for SEO Salary
and \$100.00/month for Well Permitting)
Collected \$3,750.00 in Sanitation fees and \$500.00 in well permits during 2022

SOLICITOR- (*Post & Schell*)

TREASURER BOND- (\$1,500,000.00)

VACANCY BOARD CHAIRMAN- 1-year term (Randy Jackson)

ZONING OFFICER- (Christine Jackson @ \$39,134.68/yr.)
Proposed rate with 10% increase - \$43,048.15/yr.

ZONING HEARING BOARD – 3-year term (David Young)

ZONING HEARING BOARD SECRETARY- (Dot Simpson @ \$146.37/hearing
+\$10 per hearing for 3 or more hearings)
Proposed rate with 8% increase - \$158.08

WORKING SUPERVISORS - Hourly Salary of \$21.76/hr.
Proposed rate with 4.6% increase - \$22.76/hr

DENTAL/VISION PLAN: Current allocation of \$1000/yr. -

HOLIDAYS FOR 2023

Mon., Jan 2- New Year's	Fri., Apr. 7 – Good Friday
Mon., May 29 – Memorial Day	Tues., July 4 – Independence Day
Tues., Sept 5 Labor Day	Thurs. /Fri., Nov 23 & 24 – Thanksgiving
Mon., Dec. 25 – Christmas	Tues., May 16 & Tues., Nov. 7 – Election Days

ROAD CREW VACATION:

Troy – 4 Weeks Dan – 3 weeks Mike – 2 weeks

EMERGENCY SERVICES: Need to recognize Robert Fulton Fire Co. and Wakefield Ambulance as official providers of emergency services for Township due to paying their worker's comp insurance.

STATE CONVENTION DELEGATES: (Must designate 1 as voting delegate)

REGULAR BUSINESS

MINUTES:

December 14th Meeting

MONTHLY REPORTS:

SANITATION & WELLS:

ZONING: Zoning Hearing Application of Elam Beiler
E & S Municipal Coverage Representative

TAXES:

ROADS:

PAYMENT OF BILLS:

End of Year: General Fund checks 12842 – 12860 in the amount of \$27,844.84

Jan. Payments: General Fund checks 12861 – 12866 in the amount of \$8,368.04

PUBLIC PARTICIPATION:

PLANNING COMMISSION: Adoption of minutes of the from the December 27th
Township Planning Commission meeting

Levi Stoltzfus: Stormwater Plan

Edwin & Sharon Sensenig: Lot add-on plan

SOUTHERN LANCASTER COUNTY COMPREHENSIVE PLAN:

Intent to adopt from Colerain & East Drumore Township

SPRING CLEAN-UP DAY: (May 6th or May 27th)

RELEASE OF ESCROW: Aaron Stoltzfus

Elam Stoltzfus

MEETINGS/TRAINING/SEMINARS:

Additional information on all training/seminars is available in the office

ADJOURNMENT:

FYI'S

2022 End of Year Budget Report Enclosed.

State Ethic Forms Enclosed. Please return by May 1st.