

**LITTLE BRITAIN TOWNSHIP**  
**October 10, 2019**

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, October 10<sup>th</sup>, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the meeting to order at 7:00 p.m. A moment of silence was followed by the salute to the Flag.

<b>PRESENT:</b> Jerry Emling	Jim Bullitt
Clark Coates	Tyler McCardell
Richard Brenneman	Marcella Peyre-Ferry
Christine Jackson	Dan Risk
Margaret DeCarolis	

**MINUTES:** Motion made by Mr. Brenneman, seconded by Mr. Coates and carried to adopt the minutes of the September 10<sup>th</sup> meeting as printed.

**SANITATION:** It was reported that Mr. Stoner submitted \$525.00 in sanitation fees and \$100.00 for well permit fees issued during the month of September.

**ZONING:** Zoning Officer, Christine Jackson reported issuing 5 zoning, 7 occupancy and 1 demolition permits during September along with the acceptance of 1 Zoning Hearing Application. Ms. Jackson also advised of the following:

- Zoning Hearing Application of Ethan and Lindsay Eidson of Kirks Mill Road requesting a variance of section 200.9 of the zoning ordinance pertaining to front yard setbacks. Due to the property being a corner lot, they are unable to meet the setback required for an accessory building. Following a review of the application, the Board noted it without comment.
- Notification received from the State Attorney General's office denying the request of Judith Shoemaker/Always Helpful LLC for an ACRE review.
- Changes enacted at the State level allowing residents to now self-plan their stormwater plans for projects up to 5,000 square feet. The previous allotment for self-planning was 2,500 square feet. Ms. Jackson indicated she would like to update the township's Stormwater Management Ordinance to reflect the increase allotment of square footage for self-planning. Following a brief discussion, a motion was made by Mr. Coates, seconded Mr. Brenneman and carried authorizing Ms. Jackson to work with the Township Engineer on updating the Ordinance.

**TAXES:** It was reported that Tax Collector, Agnes Reeder reported collected \$342.67 in Real Estate tax during the month of September.

**ROADS:** Roadmaster, Dan Risk reported on the following September road crew activities:

- Mowed road banks.
- Checked and cleaned Park.
- Replaced damaged Stop signs.

- Cleaned side gutters on Blue Gill Road.
- Boom mowed trees and brush.
- Cleaned inlet boxes.
- Filled potholes.
- Worked on Camp Road.
- Mowed at municipal building.
- Performed routine equipment maintenance.
- Checked driveway permit sites.
- Stoned in potholes on dirt roads.
- Worked on Roberts Road.

Mr. Emling questioned if any information had been obtained regarding the person/persons responsible for damaging the gazebo at the park. Mr. Risk advised he had received no information from the fliers posted at the Park. Mr. Emling suggested the flier be placed at Little Britain Store.

**PAYMENT OF BILLS:** Motion made by Mr. Brenneman, seconded by Mr. Coates and carried authorizing the payment of General Fund checks 11515 through 11550 in the amount of \$52,546.86. Motion made by Mr. Coates, seconded by Mr. Brenneman and carried authorizing the payment of State Fund checks 2028 through 2029 in the amount of \$2,403.66.

**PUBLIC PARTICIPATION:** The meeting was opened for public comment with no response.

**TOWNSHIP PLANNING COMMISSION:** Motion made by Mr. Brenneman, seconded by Mr. Coates and carried adopting the minutes of the September 24<sup>th</sup> Township Planning Commission meeting as printed.

**ZONING ORDINANCE REVISIONS:** Ms. Jackson inquired if the Board had any questions/concerns pertaining to the proposed zoning ordinance amendments. Mr. Emling questioned why the warehouse sections were being combined and Ms. Jackson advised that the information was repetitive and therefore was merged into a single section. As there were no other concerns from the Board, Ms. Jackson advised of the following items:

- Change in verbiage to the definition of amusement arcades.
- Change in verbiage to the definition of conversion apartments to clarify it applied to 1 or more family units.
- Added height limit of 6 feet high under the definition of fencing.
- Concern expressed by the Township Planning Commission that event barns are not linked to limited wineries in the Agricultural zoning district. She noted that event venues were included within the Commercial zoning district, as they are not linked to the production of grapes. She questioned if the Board wished to allow event barns to be a permitted use within the Agricultural District. Following a discussion on the matter, the Board agreed to allow event barns in the Agricultural district as a conditional use and to keep event venues in the Industrial Commercial (C2) district as a permitted use.
- Terms for public and parochial schools being changed to public and private. Public Schools are currently allowed within the Residential 1 and 2 districts along with the Agricultural district. Does the Board wish to continue this use within the Agricultural district? Mr. Coates indicated his belief that public schools should be removed from the

Agricultural district. Mr. Emling believed public school use on Agricultural ground was acceptable and that by removing its use from this zoning district that the township may be limiting potential buyers of the land. Following a discussion on the matter, Mr. Coates motioned that public schools be removed from the Agricultural district. Mr. Brenneman seconded the motion, which carried. Mr. Emling opposed.

- It was noted that the sewer connection, sewer riser pipe, water connection, water riser pipe and water service sections were deleted as they belong in the Mobile Home Ordinance. Ms. Jackson advised the Mobile Home Ordinance has not been updated since the 1970's and is scheduled for updating in 2020.

Upon completion of discussions on the proposed amendments, Ms. Jackson advised she was hoping to have a recommendation from the Township Planning Commission for the adoption of the updated ordinance and for the Board to vote on its adoption at their November meeting. Motion was made by Mr. Coates, seconded by Mr. Brenneman and carried for Ms. Jackson to keep the plan moving forward.

**FCC RULING PERTAINING TO CABLE COMPANIES:** The Board reviewed information obtained from Dan Cohen, the solicitor who negotiated the last contract for the Township with Comcast Cable pertaining to changes announced by the Federal Communications Commission (FCC). Per the new order of the FCC, cable companies will be able to deduct for certain benefits currently received from their franchise fee payments to municipalities. These benefits include free cable service, public, educational and government channels and institutional networks. Prior to any changes being implemented, the cable provider must provide written notification to the municipality explaining the way they wish to change the current contract.

**WAKEFIELD AMBULANCE ASSOCIATION:** Tyler McCardell of the Wakefield Ambulance Association advised the Board of current activity taking place at the ambulance association and indicated that they have a 97% response rate so far this year and have responded to 527 calls. Mr. McCardell then advised the Board that the ambulance association is hoping to purchase a new EMS Squad unit as their current unit is a 2001 Chevy Tahoe with significant mileage. He noted the EMS Squad is often in service as a single-provider intermediate ALS and provides additional care, above and beyond the BLS ambulance. It also functions as a supervisor vehicle for coordination of large incidents and allows flexible responses to calls in the area. The projected cost of the new unit is approximately \$45,000.00. They are requesting a 33% (\$15,000) contribution toward that price from the three municipalities it serves. Each municipality is being requested to commit to a \$5,000.00 donation in 2020 to be disbursed during January of that year. He noted the vehicle would be purchased through Co-Stars and that no funding received through the relief program is eligible to be used towards this purchase. The Board advised Mr. McCardell that his request would be discussed during the budget workshop later this evening.

**HEALTH INSURANCE:** The Board reviewed information obtained from Patrick Mitchell of EDH pertaining to the renewal of the Township health insurance. Rates from three other health carriers along with rates and alternative plans from the current carrier of Highmark Blue Shield were reviewed. To renew the current health plan would include a rate increase of 8.7%. A comparable plan with coverage through Capital Blue Cross is available at a premium increase of 9.3%. Coverage through Geisinger insurance would pose a rate increase of 15.2%. Premiums for a plan through UPMC would provide a rate decrease of 20.6%, but it was noted that this company is based out of Pittsburgh and does not have a strong or extensive provider network in

the Lancaster/Chester County area. Following a discussion of the various plans, a motion was made by Mr. Coates, seconded by Mr. Brenneman and carried to maintain the current health coverage of the Highmark Premier Balance PPO \$1000A plan.

**PENSION PLAN DISBURSEMENT:** It was noted that the Township received \$9,997.69 from the state for the funding of the Township Pension Plan. The Secretary/Treasurer recommended contributing \$2,474.27 for each of the employees enrolled in this plan and to retain \$100.62 for administrative fees incurred. Motion made by Mr. Emling, seconded by Mr. Brenneman and carried to disburse the funding as outlined above.

**FIREMAN'S RELIEF ASSOCIATION:** The Board was advised that \$30,452.94 had been received in relief funding. It was noted that the Wakefield Ambulance Association had submitted a request to receive \$5,000.00 of this funding. Following a discussion of how funds had been disbursed in the past along with the current request from the Ambulance Association, a motion was made by Mr. Brenneman, seconded by Mr. Coates and carried to disburse the funds as follows: \$22,952.94 (75.37%) to the Robert Fulton Fire Co, \$5,000.00 (16.42%) to the Wakefield Ambulance Association and \$2,500.00 (8.21%) to the Quarryville Fire Company.

**RELEASE OF ESCROW:** Following a review of Engineer, Ed Fisher's comments on the David Mahala project located on Pine Grove Road, a motion was made by Mr. Coates, seconded by Mr. Brenneman and carried authorizing the release of escrow funds.

**EXECUTIVE SESSION:** Mr. Emling called for an executive session at 8:13 p.m. to discuss a legal matter. The meeting reconvened at 8:19 p.m.

**SEWAGE MAINTENANCE ORDINANCE:** In an effort to be resident friendly and allow residents an opportunity to reconcile their regular septic pumping schedule with the guidelines of the upcoming ordinance, the Board authorized the following statement to be added to the Sewage Maintenance Ordinance: Any person providing a receipt or other written evidence showing that their tank had been pumped within two (2) years of the first anniversary of the effective date of this ordinance, then the Township may delay that person's initial required pumping to conform to the general three (3) year frequency requirement.

**TRAINING/SEMINARS:** Upcoming training and seminars were reviewed. The Board authorized the Roadmaster and Secretary/Treasurer to attend the County Convention on November 4<sup>th</sup>.

**ADJOURNMENT:** At 8:23 p.m., a motion was made by Mr. Coates to adjourn the meeting. The motion was seconded by Mr. Brenneman and carried.

Respectfully Submitted,

Margaret D. DeCarolis  
Secretary/Treasurer