

LITTLE BRITAIN TOWNSHIP
September 14, 2021

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, September 14th, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the regular meeting to order at 7:00 p.m. A moment of silence and reflection was followed by the salute to the Flag.

PRESENT:	Jerry Emling	Tawn Battiste	George Osborn
	Clark Coates	Chris Colletti	Dan Risk
	Richard Brenneman	Carol Gibson	Craig Williams
	Shawn Reimold	Margi Latham	Marissa Witmer
	Pat Wood		
	Christine Jackson		
	Margaret DeCarolis		

MINUTES: Motion made by Ms. Wood, seconded by Mr. Reimold and carried to adopt the minutes of the August 10th meeting as printed.

SANITATION: It was reported that Mr. Stoner submitted \$375.00 in Sanitation fees and \$50.00 for well permits issued during the month of August.

ZONING: Zoning Officer, Christine Jackson reported issuing 6 zoning, 21 occupancy, 3 driveway and 3 demolition permits during August along with the acceptance of 5 Zoning Hearing Applications. The Board was also advised of the following zoning matters:

- Zoning Hearing Application of Jackie and Dana Davis of Sleepy Hollow Road who are requesting a variance of section 303.4 of the zoning ordinance pertaining to setbacks to place a detached garage at the end of the property. Approximately 18 feet of the 40' x 34' structure would extend beyond the frontline setback. Following a review of the plan, the Board noted it without comment.
- Zoning Hearing Application of David and Arianne Stoltzfoos was presented by Brian Masterson of Register Associates who advised the applicant is requesting a Zoning Hearing to appeal the Zoning Officer's violation notice issued on June 25th pertaining to the unlawful installation of a second dwelling being installed on his property located on Ashville Road. He is also requesting variances of sections 200.7 and 200.8C of the zoning ordinance to allow him to exceed the maximum lot coverage and for the placement of an ECHO outside of the established setbacks. The Zoning Hearing Board will conduct their hearings prior to the ECHO Conditional Use application being presented to the Board for approval. It was noted that the Township Planning Commission recommended the ECHO, if approved, be placed within the building envelope and that a portion of the driveway be removed to allow the applicant to remain within his 20% lot coverage. The Board questioned why the applicant was requesting the unit to be so far from the primary home on the property and was advised it was for privacy purposes. A discussion pursued in which the Board advised the reason for authorizing an ECHO unit was to allow family to

provide needed care for an elderly or disabled family member. It was also noted that these units are only allowed through DEP in extreme circumstances and if abused DEP could refuse to allow these structures in the future. Upon completion of the application review, a motion was made by Mr. Reimold, seconded by Mr. Brenneman and carried to recommend that the unit only be authorized for installation within the established guidelines as per the zoning ordinance.

- Zoning Hearing Application of Abner G. Stoltzfus of Jubilee Road requesting a special exception for greenhouses that exceed 5,000 square feet and a variance of setback for an accessory building to a non-agricultural dwelling. Following a review of the application, the Board noted it without comment.
- Conditional Use Application of Alvin Beiler requesting approval for the installation of an ECHO unit. The Board agreed to hold this hearing on Tuesday, October 12th at 6:30 p.m.
- Question received from Chester Water Authority regarding contact for the opening of the dam. She was advised that Ron Criswell, the Township Emergency Management Coordinator is listed but requested not to be called on this matter. Ms. Jackson questioned when the calls were made and advised they did not occur until after the dam is opened. She advised the water authority of her concerns about not being contacted prior to the opening of the dam but was informed that per the law, they are meeting their requirements and had no plans to change the policy currently in place. Mr. Risk advised the main place of concern and/or flooding during such an event is at the intersection of Brown and King Pen Roads. Following a discussion on the matter the Board agreed that the Roadmaster should be listed as the contact person for this matter.

TAXES: It was reported that Tax Collector, Agnes Reeder collected \$592.28 in Real Estate tax and \$74.17 in Interim tax during the month of August. The Board was advised of a request from Ms. Reeder to attend the 2021 Tax Collectors Convention on October 15th & 16th in Grantville. The Board authorized her attendance at the convention and her room and board for 2 nights. Lastly, the Board was advised of a letter received from a resident being assessed the street light tax and questioning its legality. Following a brief discussion on the matter, a motion was made by Ms. Wood, seconded by Mr. Brenneman and carried authorizing the letter be forwarded to the Solicitor for a response.

ROADS: Roadmaster, Dan Risk reported on the following August Road crew activities:

- Checked and cleaned at Park.
- Mowed road banks.
- Checked roads following storm.
- Repaired damage on Sleepy Hollow Road.
- Mowed at municipal building.
- Cleaned side gutters.
- Installed retaining blocks on Honeysuckle Road pipe crossing.
- Trimmed tree limbs on Sleepy Hollow Road.
- Regraded Cedar Road.
- Performed routine equipment maintenance.
- Removed trees from and repaired dirt roads.
- Cut side gutter in on Jubilee Road.

- Dug out asphalt at the end of Cedar Road.
- Paved apron on Cedar Road near Eller property.

Mr. Risk advised the mower was involved in an accident while being towed in for repairs. He advised of the damages and indicated the towing company was paying for all repairs. He further noted that a rented mower tractor was obtained to continue the mowing of road banks but that an error code on the unit prevented it from being used upon receipt. Ms. Wood indicated concerns over the conditions of the road banks and intersections that need to be maintained. Mr. Risk also advised that the 1999 Tiger Mower has over 10,000 hours of use and would cost more than \$7,000.00 to repair. He questioned if the Board desired to keep the boom mower from this and look to purchase another mower with fewer miles that it can be attached to and list the 1999 mower on municipal bid while used equipment was bringing in top dollars. Mr. Emling advised he would like an idea of what the used mower could bring in on the auction site.

TOWNSHIP PARK: It was noted that vandalism at the park has become frequent and more destructive. It was noted the Board may wish to consider converting the restroom facility into storage and installing a port-a-potty in future years if the issue remains. Mr. Brenneman advised he noticed 5 benches are different from the others and questioned if he could replace the slats on those with composite boards. Mr. Risk advised he had researched that option several years ago and was advised that due to the length of the benches that the composite boards would not support the weight of use and would ultimately sag in the center. He indicated he has 2 x 4 boards that can be used for the repairs.

PAYMENT OF BILLS: Motion made by Mr. Reimold, seconded by Mr. Coates and carried authorizing the payment of General Fund checks 12297 through 12334 in the amount of \$55,196.18. Motion made by Ms. Wood, seconded by Mr. Brenneman and carried authorizing the payment of General Fund check 12335 in the amount of \$29.12. Mr. Reimold abstained from voting.

PUBLIC PARTICIPATION: Resident, Don Lewis of Fairmount Road advised the board of concerns over the water runoff he and his neighbors are experiencing. He presented a letter signed by ten residents of his road requesting that their situation be evaluated and improvements made to prevent the flooding they are experiencing. He was advised that the township is aware of the situation and are working with the Township Engineer to rectify the problems. He was further advised that the original stormwater plan for his area directed the water to flow behind their homes and that if homeowners have redirected the water flow, they will be required to remediate the stormwater features on their property. It was also noted that approximately 20 years ago, the Board of Supervisors adopted an ordinance mandating that 20 feet of all driveways be paved to prevent stone wash out. Due to his development being completed prior to the adoption of that ordinance, they were grandfathered and not forced to comply with this regulation. Roadmaster, Mr. Risk will review the area and determine if stormwater features have been altered from their original design.

TOWNSHIP PLANNING COMMISSION: Motion made by Mr. Reimold, seconded by Ms. Wood and carried adopting the minutes of the August 24th Township Planning Commission as presented.

Mervin Beiler: Craig Williams of Strausser Surveying presented the Stormwater Management plan. It was noted that an operation and maintenance agreement pertaining to the plan was being reviewed the Solicitor. Additionally, it was stated that stormwater features would have to be installed prior to the removal of the existing barn on the property and construction of a new structure. Following a review of the plan, it was motioned by Mr. Reimold to authorize the conditional approval of this plan contingent upon all comments of the Township Engineer being addressed and approved. Mr. Coates seconded the motion, which carried.

SECA: Carol Gibson and Tawn Battiste thanked the Board for their contribution to the Capital Campaign. They further noted the non-profit agency was established in 1992 and has been serving the residents of the southern end of Lancaster since that time. It was noted the association owns 17.5 acres of land that includes a community building, a pool, a skate/bike park, basketball courts, pickleball courts, volleyball courts, two playgrounds and two pavilions. The 2020 SECA budget included \$220,000.00 in income with \$218,000.00 in expenses. It was stated that less than 2% of their annual budget is obtained from local, state or federal funding. Examples of how fundraisers have changed over the past 18 months were given and emphasis was placed on the importance of maintaining their income streams. Both speakers noted the benefit SECA provides to the community and requested the Board consider making them a line item in their budgets for an annual donation.

ROBERT FULTON FIRE COMPANY: A report obtained from the Robert Fulton Fire Company pertaining to response calls made within the Township from January 1st through June 13th. It was noted that 28 calls within Little Britain had been received with 507 hours being donated.

RESIDENTIAL CONCERN: Resident, Margi Latham of Brown Road addressed the Board explaining the water runoff problems she has experienced in the last year. She noted that she has had to hire help to clear mud and debris out of her detached garage which houses a freezer. It was noted that the Township Engineer has investigated the matter and found that several properties along Kirks Mill Road and in Charlestown Knoll have either altered or allowed their stormwater features to be reconfigured. All of those property owners are being notified that the stormwater features on their plans must be maintained as designed and/or corrected if necessary. Ms. Jackson further advised that once the Bowles property was sold and problems began that the stormwater credits for the mobile home being placed on the property were revoked. Mr. Emling made suggestions of temporary measures that the Roadmaster may be able to implement that could help defer the water runoff until the matters noted above are complete.

WAKEFIELD AMBULANCE ASSOCIATION: Chris Colletti and Marissa Witmer advised the Board that the Ambulance Association had responded to 547 calls through August, which represents an 11% increase over 2020. The Association currently has 12 paid members, 4 administrative people and 23 volunteers. Mr. Colletti advised of ongoing funding challenges being faced by the association along with stagnant insurance company reimbursement and increased operational expenses. He noted that in order for the association to remain viable down the road, they need a more predictable source of income going forward and are requesting all

townships in their service area to commit to a \$3 per resident donation annually in addition to the funding received through the Fireman's Relief funding.

RESOLUTION #7-21: Motion made by Mr. Reimold, seconded by Ms. Wood and carried adopting Resolution #7-21 pertaining to the lease agreement entered into with Fulton Bank for the purchase of the 2021 Ford F550.

Supervisor, Jerry Emling exited the meeting at 9:15 p.m.

2022 MEETING DATES: The Board approved the following meeting dates for 2022: January 3rd, February 8th, March 8th, April 12th, May 10th, June 14th, July 12th, August 9th, September 13th, October 11th, November 15th and December 13th. It was noted the November meeting would be held on the 3rd Tuesday of the month due to elections being held on the 2nd Tuesday of the month.

PLUMBING ESTIMATES: Estimates obtained from Leon Landis for the updating to touchless water features in the restrooms were presented to the Board. It was noted that due to not having public water that there would be insufficient water pressure to install sensor flushing mechanisms. New, larger piping would also be required, which would involve cutting through walls and the ceiling to install. Ms. Wood indicated she did not believe the upgrade to touchless features at the park were necessary. Following a discussion on the matter, the Board indicated they would like at least one additional estimate on the plumbing. Estimates on updating the lights to motion sensors are being obtained.

HEALTH INSURANCE: The Board was advised that premiums for the renewal of the employee health plan had been received and was enclosed for their review. The matter will be discussed at the October meeting.

SEPTIC CLEANING EXCEPTION REQUEST: The Board was advised of a request from resident, Peter Economos of Scott Road to obtain an exemption from the 3-year requirement on having his septic tank serviced. He provided a letter from his cleaning service in support of his request along with a note stating that he resides alone and that he leaves the state for 3 months each year between December and March. Following a review of the request, Mr. Reimold motioned that Mr. Economos be allowed an exemption allowing him to have his septic system serviced every 5 years instead of the 3 required by the Ordinance. Mr. Brenneman seconded the motion, which carried.

TRICK-OR-TREAT: The Board was then advised that due to Halloween falling on a Sunday that trick-or-treat would be held on Friday, October 29th from 6 to 8 p.m. in compliance with the agreement signed in 1992 by all municipalities within Lancaster County.

RELEASE OF ESCROW: The Board reviewed comments from Township Engineer, Ed Fisher pertaining to the release of escrow on the following plans:

Aaron Stoltzfus: Motion made by Ms. Wood, seconded by Mr. Reimold and carried authorizing the release of escrow funding held on the Little Britain Road project.

Jamie & Heather Constein: Mr. Brenneman motioned the escrow funding being hold on the Oak Road project stormwater project be released. Ms. Wood seconded the motion, which carried.

Brandon Miller: As the Kirks Mill Road stormwater project has been completed as designed, a motion was made by Mr. Reimold, seconded by Mr. Brenneman and carried authorizing the release of the escrow funding.

Donald Osborne: Ms. Wood motioned the escrow funding being held on the Clendenin Road project be released. Mr. Reimold seconded the motion, which carried.

BUDGET WORKSHOP: It was noted that a budget workshop would be held following the October meeting.

EXECUTIVE SESSION: Mr. Coates called for an executive at 9:23 p.m. to discuss a legal matter with its solicitor. The meeting was resumed at 9:54 p.m.

TRAINING/SEMINARS: Upcoming training and seminar information was available for review by the Board. The Board was informed of the Lancaster County Association of Township Supervisors Annual Convention to be held on November 1st in New Holland. Motion was made by Mr. Reimold, seconded by Ms. Wood and carried authorizing the Roadmaster and Secretary/Treasurer to attend the convention.

ADJOURNMENT: At 9:55 p.m. being no further business, motion was made by Mr. Brenneman, seconded by Mr. Reimold and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis
Secretary/Treasurer