

**LITTLE BRITAIN TOWNSHIP**  
**November 14, 2023**

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, November 14<sup>th</sup> at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling called the meeting to order at 7:00 p.m. A moment of silence and reflection was followed by the salute to the Flag.

<b>PRESENT:</b> Jerry Emling	Enos Beiler	Les Johnson
Clark Coates	Linda Bolt	Courtney Lockhart
Richard Brenneman	Ron Bolt	George Osborn
Pat Wood	Gwen Bowers	Marcella Peyre-Ferry
Christine Jackson	Bob Fausnaught	Christine Sheldon
Margaret DeCarolis		

**MINUTES:** Motion made by Ms. Wood, seconded by Mr. Brenneman and carried to adopt the minutes of the October 10<sup>th</sup> meeting and the Jacob Beiler ECHO hearing as printed.

**SANITATION:** The Board was advised that Solanco Engineering reported collecting \$1,990.00 in Sanitation fees for the month of October. No well permits were issued.

**ZONING:** Zoning Officer, Christine Jackson reported issuing 6 zoning, 8 occupancy and 4 driveway permits during the month of October along with the acceptance of 1 Conditional Use Application. Ms. Jackson also advised of the following:

- Conditional Use Application of Daniel S. Lapp who is requesting to place an ECHO unit on his property located at 995 Ashville Road. The Board agreed to hold the hearing at 6 p.m. on Tuesday, December 12<sup>th</sup>.
- Conditional Use Application of Benuel Stoltzfus who is requesting to place an ECHO unit on his property located at 161 Fulton View Road. The Board agreed to hold the hearing at 6:30 p.m. on Tuesday, December 12<sup>th</sup>.
- Zoning Hearing Application of Brendan Filliaux who is requesting a special exception to place up to 18 group 1 animals on his property at 40 Green Lane, which is zoned R-1. Mr. Coates recommended approval of the animals but restricting the housing of roosters. Mr. Emling indicated a concern over that being too many animals for the lot size. Following a discussion on the application, a motion was made by Mr. Coates, seconded by Mr. Brenneman and carried to defer the decision to the Zoning Hearing Board.

**TAXES:** The Board was advised that no report had been received from the Tax Collector for the month of October.

**ROADS:** Roadmaster, Dan Risk reported on the following October road crew activities

- Mowed road banks.
- Worked on dump trucks.
- Checked on and cleaned at the park.

- Replaced batteries in the backhoe.
- Prepared form for concrete pour on Fulton Britain Road.
- Removed trees after hour.
- Worked on pipe crossing on Fulton Britain Road.
- Mowed at the park.
- Regraded Fulton Britain Road.
- Installed traffic signs in various places.
- Worked on the chipper.
- Trimmed trees for sight distance at Stop signs.
- Inspected emergency lighting.

Mr. Brenneman noted the Sensenig Family of Widdowson Road was still concerned over the speed of traffic on their road with a sight-impaired person crossing the road. Following a discussion and contact with the Roadmaster, it was noted that signs have been ordered and will be installed upon receipt.

**PAYMENT OF BILLS:** Motion was made by Mr. Coates, seconded by Mr. Brenneman and carried authorizing the payment of General Fund checks 13175 through 13213 in the amount of \$37,665.64. Motion made by Mr. Brenneman, seconded by Ms. Wood and carried authorizing the payment of State Fund check 2062 in the amount of \$53,887.72.

**PUBLIC PARTICIPATION:** The meeting was opened for public participation, with no response.

**PLANNING COMMISSION:** Motion made by Mr. Coates, seconded by Ms. Wood and carried adopting the minutes of the October 24<sup>th</sup> Township Planning Commission as printed.

**AUDITING FIRMS:** The Board was advised that the auditing firm of Sager, Swisher and Company, who the township contracted with for the 2022 audit are no longer conducting municipal audits. Following a discussion on the matter, the Board decided to advertise for a new auditing firm in both the Lancaster and Chester County newspapers hoping to improve the number of interested responses received.

**ACT RESPONSE LETTER:** The Board was provided with the response drafted by the Township Engineer to DEP pertaining to the updating of the ACT 537 Plan.

**SEWAGE ENFORCEMENT OFFICER POSITION:** Mr. Coates advised that he and Mr. Martin had met with Rick Prettyman of Septic Solutions to discuss the position of Sewage Enforcement Officer. It was reported that Mr. Prettyman seemed knowledgeable about the position and had been working with Mr. Stoner prior to his death to obtain his certifications. Based on a review of Mr. Prettyman's price list, it appears he may be more reasonably priced than Solanco Engineering. Ms. Jackson advised that she had provided well permit information to Mr. Prettyman, who indicated he would probably raise the fee on well permits to \$75. The Board directed the Secretary/Treasurer to contact Solanco Engineering to let them know that a final decision on the matter would be made at the January Re-organizational meeting.

**PORCH ENCLOSURE ESTIMATES:** The Board was advised that only one bid was received for the porch enclosure project. The bid was from BSS Contractors, LLC out of West Grove. The base bid price for the enclosure is \$77,500.00. Bid prices for the options bid were \$39,000.00 to install bullet proof glass and \$6,800.00 to install an impact film on the doors. Mr. Emling advised those in attendance that this building was originally supposed to have an enclosure on the front but that it was cut during the construction of the building. He also noted that the doors of the building are interior doors and should never have been installed. He noted they have created massive heat losses over the years as well as allowed bugs and other creatures to enter the building. The bidding of the options on the project was merely for consideration, but based on cost, no one on the board is interested in awarding a bid for those options. Following a discussion in which questions and concerns from residents were addressed, a motion was made by Mr. Coates, seconded by Mr. Brenneman and carried to award the base bid of the porch enclosure to BSS Contractors.

**TENTATIVE ADOPTION OF 2023 BUDGET AND TAX MILAGE:** Motion made by Ms. Wood to tentatively adopt the 2024 tax milage of .3019 and the 2024 budget as prepared. Mr. Coates seconded the motion, which carried.

**2024 MEETING TIME:** Following a brief discussion, a motion was made by Mr. Coates, seconded by Mr. Brenneman and carried to change the start time for the Board of Supervisors meetings to 7:30 in 2024.

**BLACK AND LITTLE BRITAIN ROAD INTERSECTION:** Zoning Officer, Ms. Jackson advised the Board the easement agreement of Mr. Mine had been signed and recorded at the County. Mr. Emling again suggested that Representative Cutler's office be contacted to see if his contact in PennDOT can ensure the expedient approval of this plan.

**RELEASE OF ESCROW:** The Board reviewed the comments provided by Township Engineer, Ed Fisher on the plans below prior to taking the following actions:

**Carl Smucker:** Mr. Coates motioned the escrow funding being held on the Sleepy Hollow Road project be released. The motion was seconded by Mr. Brenneman and carried.

**Daniel S. Smucker:** Motion was made by Ms. Wood, seconded by Mr. Coates and carried authorizing the release of the feature escrow being held on the Spruce Grove Road project.

**Levi Beiler:** As the project on King Pen Road has been completed as designed, a motion was made by Mr. Coates, seconded by Mr. Brenneman and carried authorizing the release of escrow funding contingent upon sealed plans being received for the retaining wall that was also constructed on the property.

**MaryJo Steele:** A motion was made by Mr. Brenneman to authorize the escrow funding being held on the Howard Lane Road Dedication. Mr. Coates seconded the motion, which carried.

**TRAINING/SEMINARS:** Upcoming training and seminars were reviewed. The Board was advised that the Supervisor's Elect have been notified of the PSATS Boot Camp training. Mr. Beiler, who was in attendance, indicated his desire to attend the training.

**ADJOURNMENT:** At 8:07 p.m., being further business, a motion was made by Ms. Wood, seconded by Mr. Coates and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis  
Secretary/Treasurer