LITTLE BRITAIN TOWNSHIP

APRIL 10, 2018

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, April 10th, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling called the meeting to order at 7:00 p.m. A moment of silence was followed by the salute to the Flag.

**PRESENT:** Jerry Emling Jim Bullitt

 Clark Coates George Osborn

Richard Brenneman Marcella Peyre-Ferry

Shawn Reimold Dan Risk

Christine Jackson Tim Trostle

**MINUTES:** Motion made by Mr. Brenneman, seconded by Mr. Reimold and carried to adopt the minutes of the March 13th meeting as printed.

**SANITATION:** It was reported that Sewage Enforcement Officer, Mr. Stoner collected $75.00 in sanitation fees and $100.00 for well permits during the month of March.

**ZONING:** Ms. Jackson, Zoning Officer reported issuing 7 zoning, 6 occupancy, 1 demolition and 2 driveway permits during March along with the acceptance of 3 Zoning Hearing Application. Ms. Jackson also advised of the following:

* Zoning Hearing Application of Marshall Alexander to place two ECHO units on his property located at 406 Nottingham Rd. for his mother and mother-in-law.
* Zoning Hearing Application of Leonard and Sandra Compton of 20 Sleepy Hollow Rd for a variance of section 303.4 to demolish an old garage and construct a new garage in the front yard.
* Zoning Hearing Application of Jacob Kauffman requesting a variance from section 303.4 of the zoning ordinance to construct an accessory building in the front yard of the property owned by Ed Vaughan at 342 Fox Hunt Dr.
* Letter received from the Brandywine Conservancy advising they are seeking grant funding to purchase 708.7 acres of property owned by Glenroy Farm LP, a portion of which is located within Little Britain to permanently protect. Ms. Jackson confirmed the properties being sought are actually owned by the Glenknockie Family LTD Partnership, not the Glenroy Farm LP as noted and that all subdivision rights have been exhausted. She has spoken with and written to the Brandywine Conservancy to advise of these matters as well as to advise that public and non-profit parks are not a use provided for within the Agricultural 1 district and that should they wish to pursue plans to convert this property to such that they would need to apply for and receive permission from the Zoning Hearing Board.

**TAXES:** It was reported that the Tax Collector, Agnes Reeder collected $16,802.84 in Real Estate tax during the month of March.

**ROADS:** Roadmaster, Dan Risk reported on the following March road crew activities

* Checked roads.
* Worked on equipment.
* Checked driveway sites.
* Hauled stone and stockpiled.
* Checked One Call sites.
* Purchased tools for shop.
* Replaced spreader bearing.
* Cleaned stone from Balance Meeting Road gutter.
* Prepared equipment for snow storms
* Pre-treated roads for icy conditions and continued to monitor roadways.
* Treated roads.
* Plowed roads.
* Cleaned salt off equipment after storms.
* Worked on miscellaneous things in shop.
* Dug out and placed stone on Springhill Road.
* Worked on overhead door in wash bay.
* Fixed signs.
* Cleaned debris off roads from wind storm.
* Filled sink hole on Springhill Road.

**SALT SHED:** Preliminary plans for a salt shed were reviewed. It was noted the Township Engineer, Ed Fisher would recommend the large bay be downsized. Mr. Reimold recommended the Board review the cost difference of adding a 4th bay to the structure versus the cost to construct a lean-to. Following a discussion on the matter, the Board agreed they would prefer to construct a full 4th bay onto the structure if the cost difference was not prohibitive. They also authorized Mr. Fisher to start drafting construction plans.

**PAYMENT OF BILLS:** Motion made by Mr. Coates, seconded by Mr. Brenneman and carried authorizing the payment of General Fund checks 10871 through 10904 in the amount of $22,262.67. Motion made by Mr. Brenneman, seconded by Mr. Reimold and carried authorizing the payment of State Fund checks 1996 through 1997 in the amount of $723.90.

**PUBLIC PARTICIPATION:** Resident, Ruth Fuller of Schoolhouse Road was concerned after being approached by her new neighbor at 20 Schoolhouse Road who advised her that he was planning to build a new barn on the property. She questioned how far the building would have to be from the property lines and how many animals the person could have. Zoning Officer, Ms. Jackson explained the regulations for the keeping of livestock on lots less than 20 acres, discussed setbacks and livestock limits. She also advised Ms. Fuller than no one has contacted her regarding building permits on that lot.

**PLANNING COMMISSION:**  Motion made by Mr. Coates, seconded by Mr. Reimold and carried adopting the minutes of the March 27th Township Planning Commission meeting as printed.

**ZONING AMENDMENTS:** Zoning Officer, Christine Jackson reviewed the latest draft of the Zoning Ordinance amendments, as prepared by Attorney George Cook, and revised by the Little Britain Township Planning Commission, with the Board of Supervisors. Note worthy changes were:

* Remove the statement "Except as stated below for dwellings adjacent to agricultural uses" from Section 201.6.D
* Remove the statement "Except as stated below for dwellings adjacent to agricultural uses" from Section 201.7.D
* Remove Section 202.2.B
* Remove Section 202.3.D
* Remove Section 202.3.G
* Remove Section 202.7.E
* Remove Section 203.2
* Remove Section 203.3.C entitled Churches.
* Add Churches to 203.4
* Remove Section 204.2
* Noted that section 326 should be added to all districts
* Remove "R2" from Section 431
* Attorney needs to provide a specific time verses using the word "routinely" in Section 464.1
* Change Section 464.4 to read fourteen (14) acres
* Change Section 464.5 to read "No more than six (6) employees." Strike in addition to occupants of the parcel, shall be employed."
* Section 464.9 shall be amended to require all power equipment and power units be enclosed in a structure.
* Section 449.6 should read two thousand (2,000) square feet, not three thousand (3,000)
* In Article IV - Specific Criteria it has been decided that all opening statement/introductions should be removed.

The Board supported all the changes listed above. Only one outstanding item remains undecided, Forestry. The Board deferred their decision on the definition, as well as, regulations regarding Forestry to the May meeting. They each committed to individually reviewing the February 21, 2018 Forestry Memo from Attorney George Cook over the next thirty (30) days and come prepared to make a final decision.

**2018 MATERIAL BIDS:** The following 2018 materials bids were reviewed:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **STONE BIDS** |  |  |
|  |  |  |  |  |  |  |  |
|  |  | **New Enterprises** |  | **Allan Myers** | **Pennsy Supply** |
| **Material** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 1. 1,500 Tons 2A-Limestone | FOB | $8.65 |  | $5.75 |  | $5.75 |  |
|  | DEL | $18.95 |  | $12.99 |  | $14.57 |  |
|  |  |  |  |  |  |  |  |
| 2. 800 Tons 2A-Serpentine | FOB | NB |  | $6.50 |  | NB |  |
|  | DEL | NB |  | $10.02 |  | NB |  |
|  |  |  |  |  |  |  |  |
| 3. 300 Tons Rice (1/4") | FOB | $16.00 |  | $13.00 |  | NB |  |
|  | DEL | $26.15 |  | $16.52 |  | NB |  |
|  |  |   |  |  |  |  |  |
| 4. 200 Tons AASHTO #8 (1/2") | FOB | $16.00 |  | $9.25 |  | NB |  |
|  | DEL | $26.30 |  | $12.77 |  | NB |  |
|  |  |  |  |  |  |  |  |
| 5. 200 Tons AASHTO #W8 (washed) | FOB | $18.30 |  | $10.25 |  | NB |  |
|  | DEL | $28.45 |  | $13.77 |  | NB |  |
|  |  |  |  |  |  |  |  |
| 6. 200 Tons AASHTO #1 (4") | FOB | $12.00 |  | $8.25 |  | NB |  |
|  | DEL | $22.30 |  | $11.77 |  | NB |  |
|  |  |  |  |  |  |  |  |
| 7. 200 Tons AASHTO #67 (3/4") | FOB | $12.75 |  | $8.75 |  | NB |  |
|  | DEL | $22.90 |  | $12.27 |  | NB |  |
|  |  |  |  |  |  |  |  |
| 8. 800 AASHTO R-4 (6"-8") | FOB | $13.00 |  | $14.50 |  | NB |  |
|  | DEL | $24.30 |  | $19.27 |  | NB |  |
|  |  |  |  |  |  |  |  |
| 9. 800 Tons AASHTO R-5 (9"-12") | FOB | $15.00 |  | $17.50 |  | NB |  |
|  | DEL | $29.15 |  | $22.27 |  | NB |  |
|  |  |  |  |  |  |  |  |
| 10. 400 Tons AASHTO R-6 (12"-24") | FOB | $16.00 |  | $18.50 |  | NB |  |
|  | DEL | $31.15 |  | $24.52 |  | NB |  |
|  |  |  |  |  |  |  |  |
| 11. 100 Tons AASHTO R-7 (18"-30") | FOB | $17.00 |  | $19.75 |  | NB |  |
|  | DEL | $33.15 |  | $27.27 |  | NB |  |
|  |  |  |  |  |  |  |  |
| 12. 100 Tons AASHTO R-8 (24"-42") | FOB | NB |  | $21.00 |  | NB |  |
|  | DEL | NB |  | $28.52 |  | NB |  |
|  |  |  |  |  |  |  |  |
| 13. 150 Tons AASHTO #10 (stonedust) | FOB | $9.00 |  | $5.75 |  | NB |  |
|  | DEL | $19.15 |  | $9.27 |  | NB |  |
|  |  |  |  |  |  |  |  |
|  | **ROAD OIL** |  |  |
|  |  |  |  |  |  |  |  |
|  |  | **Martin's** |  | **Asp. Ind.** |  |  |  |
| **Material** |  |  |  |  |  |  |  |
| 1. 100 Tons E-3M | Ton | $950.00 |  | $879.00 |  |   |  |
|  | Total | $95,000.00 |  | $87,900.00 |  |   |  |
|  | **SUPER PAVE ASHPALT** |  |  |
|  |  |  |  |  |  |  |  |
|  |  | **Pennsy** |  | **Allan Myers** |  |  |  |
| **Material** |  |  |  |  |  |  |  |
| 1. 800 Tons Wearing Course 9.5mm | FOB | $63.23 |  | $58.00 |  |  |  |
|  | DEL | $71.64 |  | $65.33 |  |  |  |
|  |  |  |  |  |  |  |  |
| 2. 200 Tons Base Course 25 mm | FOB | $55.60 |  | $50.50 |  |  |  |
|  | DEL | $64.01 |  | $57.83 |  |  |  |
|  |  |  |  |  |  |  |  |
| 3. 200 Tons Binder Course 19mm | FOB | $58.47 |  | $51.50 |  |  |  |
|  | DEL | $66.88 |  | $58.83 |  |  |  |
|  |  |  |  |  |  |  |  |
|  | **SEAL COAT** |  |  |
|  |  |  |  |  |  |  |  |
|  |  | **Martin's** |  | **Asp. Ind** |  |  |  |
| **Material** |  |  |  |  |  |  |  |
| 1. 60,000 sq. yds. Seal Coat | SY | $1.39 |  | $1.17 |  |  |  |
|  | Total | $83,400.00 |  | $70,380.00 |  |  |  |
|  |  |  |  |  |  |  |  |
|  | **ROAD EQUIPMENT** |  |  |
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|  |  | **Long's** |  |  |  |  |  |
| **EQUIPMENT** |  |  |  |  |  |  |  |
| 1. 10'Self propelled pave w/oper | Hourly | $259.00 |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 2. Tandem Roller 10-12 Vib w/oper | Hourly | $161.00 |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 3. Tandem Roller Finishing Vib w/oper | Hourly | $130.00 |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 4. Water Truck | Hourly | $47.00 |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 5. Labor | Hourly | $56.00 |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 6. Tri Axle Dump Truck w/Driver | Hourly | $89.00 |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 7. 18" Milling Machine w/oper | Hourly | $111.00 |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 8. Self Propellled Oil Dist. w/driver | Hourly | $105.00 |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 9. Self Propelled 8' Road Widener w/oper | Hourly | $186.00 |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 10. 48" Self Propelled Milling Machine | Hourly | $340.00 |  |  |  |  |  |
|  w/conveyer, w/oper |  |  |  |  |  |  |  |
| 11. Min. 32,000 lb Grader w/ laser control w/op, tire chains, 11 x 60 Blade & V plow | Hourly | $185.00 |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 12. Min. 35,000 lb Loader w/chains, vplow | Hourly | $185.00 |  |  |  |  |  |

Following a review of the bids received, the following actions were taken:

**Stone:** Motion made by Mr. Reimold, seconded by Mr. Brenneman and carried awarding the bid for stone to Allan Myers.

**Road Oil:** Mr. Reimold motioned that the award for Road Oil be made to Asphalt Industries. Mr. Brenneman seconded the motion, which carried.

 **Seal Coat:** Motion made by Mr. Brenneman, seconded by Mr. Coates and carried awarding

 the seal coat bid to Asphalt Industries.

 **Bituminous Materials:** Motion made Mr. Coates, seconded by Mr. Reimold and carried awarding the bituminous material bid to Allan Myers.

 **Road Equipment:** A motion to award the road equipment bid to Long’s Asphalt was made by Mr. Coates, seconded by Mr. Brenneman and carried.

**RELEASE OF ESCROW:** The Board reviewed the comments provided by Township Engineer, Ed Fisher regarding the release of escrow being held on the following projects:

 **Custom Home Group:** Motion made by Mr. Coates, seconded by Mr. Brenneman

 and carried authorizing the release of $3,575.00 being held on the 45 Howard Lane

 project, while maintaining a balance of $1,000.00 until all work is complete.

 **Isaac Stoltzfus:** Motion made by Mr. Brenneman to release $9,500.00 for work completed

 to date and to maintain a balance of $9,200.00 of project completion. Mr. Reimold seconded

 the motion, which carried.

**TRAINING/SEMINARS:** Upcoming training and seminars were reviewed.

**ADJOURNMENT:** At 8:52 p.m., being no further business, motion was made by Mr. Coates, seconded by Mr. Reimold and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis

Secretary/Treasurer