

**LITTLE BRITAIN TOWNSHIP
ZONING HEARING APPLICATION**

Date: _____
Zoning District: _____

This application is for:

- _____ Interpretation of Zoning Ordinance
- _____ A Special Exception
- _____ A Variance
- _____ Appeal Zoning Officer Decision

Owner's Full Name: _____ Telephone #: _____
Address: _____

Applicant's Full Name: _____ Telephone #: _____
Address: _____

Location of Property: _____

Property Account Number: _____ Size of Property: _____

Has this property been involved in a previous zoning hearing? _____

If yes, give details: _____

What is applicant's interest in property affected? _____

Describe the situation in question including the section numbers you require relief from: _____

Signature of Applicant

Signature of Property Owner
(If different than applicant)

NAME AND ADDRESS LISTING OF ADJOINING PROPERTY OWNERS

You must provide Little Britain Township with a listing of all adjoining property owner names and addresses. The word "adjoining" refers to any property that touches the property in question, as well as, those properties located across a street or waterway.

1. Property Owner's Name: _____
Address: _____

2. Property Owner's Name: _____
Address: _____

3. Property Owner's Name: _____
Address: _____

4. Property Owner's Name: _____
Address: _____

5. Property Owner's Name: _____
Address: _____

6. Property Owner's Name: _____
Address: _____

7. Property Owner's Name: _____
Address: _____

Little Britain Township

Zoning Hearing Application Instructions

Zoning Hearing applications must be submitted with a clear, detailed sketch plan of the property. Please be sure the following items are included:

- () 1. Lot Size
- () 2. Location, Dimensions and Setbacks From Property Lines Of Existing Structures
- () 3. Location, Dimensions and Setbacks From Property Lines Of Proposed Structure(s)
- () 4. Location Of The Well(s)
- () 5. Location Of Sewage System (Tank(s) & Field)
- () 6. Location Of Back-up Septic Locations
- () 6. Location And Dimensions Of Driveway(s)
- () 7. Location Of Any Storm Water Management Facilities
- () 8. Location Of Any Right-Of-Ways and or Easements(Gas, Cable, Accesses)
- () 9. Streams, Springs, Ponds, Floodplains, etc.
- () 10. Any Other Pertinent Information

Please remember all sections you require relief from must be included in your application (both the section title and number). You must provide detail as to why you cannot meet the prescribed section and how much relief you are requesting.

You may submit supporting documentation with your application, such as photos of the site, elevation plans, business plans, etc. Please note that any supporting documentation presented to the Board will be marked as an exhibit and must be retained in the Municipal files.

Applications must be submitted with a filing fee of \$850 payable to Little Britain Township. Applications are due the third (3rd) Wednesday of each month by 5PM and hearings are typically held the third (3rd) Wednesday of the following month at 7PM. Incomplete or unclear applications will not be accepted.

All applications are reviewed by the Little Britain Township Planning Commission during their regularly scheduled public meeting typically on the fourth (4th) Tuesday of each month at 7:30PM. After review of the application the members will make a recommendation to the Zoning Hearing Board. This Board is acting in an advisory capacity to the Zoning Hearing Board and are not voting members.

All applications are reviewed by the Little Britain Township Board of Supervisors during their regularly scheduled public meeting on the second (2nd) Tuesday of each month at 7:30PM, except for January's reorganizational meeting or if there is a conflict with Election Day. After review of the application the members will make a recommendation to the Zoning Hearing Board. This Board is acting in an advisory capacity to the Zoning Hearing Board and are not voting members.

Please note: As Zoning Officer I am here to answer questions and provide requested information. I can't act as your legal representation, and I can't be responsible for ensuring your application covers all needed relief. This document is meant to be an aid, please reference Article VI of the Little Britain Township Zoning Ordinance for complete instructions.

FYI: If your sketch plan is larger than 8 1/2" x 14" you must submit 5 copies at time of application.