

LITTLE BRITAIN TOWNSHIP
August 8, 2023

The Little Britain Township Board of Supervisors held its monthly meeting on Tuesday, August 8th, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the meeting to order at 7:00 p.m. A moment of silence and reflection was followed by the salute to the Flag.

PRESENT: Jerry Emling
Clark Coates
Richard Brenneman
David Martin
Pat Wood
Christine Jackson
Margaret DeCarolis

Enos Beiler
Marcella Peyre-Ferry
Dan Risk
Isaac Stoltzfus

MINUTES: Motion made by Mr. Brenneman, seconded by Ms. Wood and carried to adopt the minutes of the July 18th Board meeting as written.

SANITATION: It was reported that Mr. Deimler collected \$3,145.00 in sanitation fees during the month of July. No well permits were issued.

ZONING: Ms. Jackson, Zoning Officer reported issuing 11 zoning, 12 occupancy, 3 driveway and 5 demolition permits during the month of July. Ms. Jackson also advised the Board of the following:

- Filing at the District Justice’s office against the Sheldon’s who were turned down by the Zoning Hearing Board for the keeping of chickens. Their 45 days to file an appeal has expired and they have not removed the chickens. A tentative hearing date of August 28th has been set.
- Notification received from the Lancaster County Agricultural Preserve Board advising that William and Diane Hershey have applied to sell an agricultural conservation easement of approximately 118.37 acres of land to the State Agricultural Land Preserve. The County supports the requests. Following a review of the information, a motion was made by Ms. Wood, seconded by Mr. Brenneman and carried for the Township to submit a letter of support on the Hershey’s behalf.
- Refund request received from Daniel Smucker who withdrew his Zoning Hearing Board application the night of his scheduled hearing. The Board reviewed the expenses incurred prior to the withdrawal of the application totaling \$527.36. A motion was then made by Ms. Wood authorizing a refund of \$222.64 for the unexpended funds along with a letter detailing the expenses incurred by the township. Mr. Brenneman seconded the motion, which carried.

TAXES: It was reported that Tax Collector, Agnes Reeder collected \$1,633.64 in Real Estate tax and \$99.09 in Interim tax during the month of July.

ROADS: Roadmaster, Dan Risk advised of the following July roadcrew activities:

- Mowed road banks.

- Checked on and cleaned at park.
- Mowed at park and municipal building.
- Placed riprap at pipe on Jubilee Road.
- Replaced filter on in-let box at Charlestown and Kirks Mill Roads.
- Removed tree after hours.
- Cleaned roads following heavy rain.
- Checked driveway permit sites.
- Picked up sticks at the park.
- Power washed tables and benches at the park.
- Filled potholes.
- Repair Blue Gill Road after heavy rain.
- Installed pipe on Sleepy Hollow Road.
- Removed branches after hours.
- Placed cold patch in side gutters.
- Checked road following storms.

Ms. Wood questioned how often the inlet box bags were being replaced. Mr. Risk advised they are changed every 3 to 4 months. During a discussion it was noted that the bags cost approximately \$120.00 each. Mr. Risk advised he was hoping to find an alternative method for collecting and dumping the contents of this box. Mr. Brenneman advised that he had received a complaint regarding the speed of traffic on Widdowson Road since the road had been paved. He noted that a resident of the road is visually impaired and frequently has to cross the road and that they are requesting a speed bump be installed to slow traffic. Following a discussion in which the Board indicated they would not install a speed bump; it was agreed that the Roadmaster would locate visually impaired signs and ensure they are posted on the road. Mr. Emling noted that several months back he had received a complaint about the township and wanted it noted that after working closely with Mr. Risk for the last several months that he has found Mr. Risk to be extremely accommodating to residents and their concerns and to be a hard worker.

PAYMENT OF BILLS: Motion made by Ms. Wood, seconded by Mr. Martin and carried authorizing the payment of August General Fund checks 13072 through 13097 in the amount of \$43,588.20.

PUBLIC PARTICIPATION: The meeting was opened for public participation, with no response.

TOWNSHIP PLANNING COMMISSION: Motion made by Mr. Coates, seconded by Mr. Martin and carried to adopt the minutes of the July 25th Township Planning Commission meeting as presented. Ms. Wood questioned the Planning Commission comment pertaining to the Comprehensive Plan to keep the information as printed on page 30, the 2nd block which states to expand participation in the Solanco Safety Committee to include all four Solanco Region Townships. The committee is made up of Township and emergency services representatives and meets once every three months to discuss items of mutual interest such as finances, manpower and new development, among others. Mr. Coates advised they kept that statement based on the township's involvement with the Southern Lancaster County Inter-Municipal Council and his appointment as the Fire Company Liaison.

John S. Stoltzfoos – Zoning Officer, Ms. Jackson presented the Sewage Facility Module and advised this is for a lot add-on plan which will allow Mr. Stoltzfoos to regain a building right and lower taxes on a tract of land. Ms. Jackson advised that the County had already combined the lots after receiving paperwork from an attorney requesting their merger. She has since contacted the County requesting they require municipal approval prior to the merging of lots but was told they would not require that. The County has however included a statement on their instructions sheet for the combining of lots stating that a property owner should contact their municipal office prior to submitting a deed combination request as there may be zoning, planning, sewage or other issues that may be required at the municipal level. Following a review of the plan, a motion was made by Mr. Coates, seconded by Ms. Wood and carried adopting **Resolution #4-23**, the Sewage Facility Module for this plan.

RELEASE OF ESCROW: The Board reviewed comments from Township Engineer, Ed Fisher pertaining to the release of escrow on the following plans:

Bob Sensenig: Motion made by Mr. Coates, seconded by Mr. Brenneman and carried authorizing the release of the letter of credit being held on the Scott Road stormwater project.

Amos Beiler: Ms. Wood motioned the escrow funding being held on the Kinseyville Road project be released. Mr. Martin seconded the motion, which carried.

BUDGET WORKSHOP: The Board established that the 2024 budget workshop would be conducted following the October 10th Board meeting.

KIRKS MILL ROAD COMPOSTING OPERATION: Mr. Emling questioned the status of the violation for the composting taking place on Kirks Mill Road. Ms. Jackson advised that the resident has hired an attorney and intends to appeal the violation that was issued. Mr. Emling questioned if DEP had ever issued a violation on the property. Ms. Jackson indicated she did not know but was aware that the Lancaster County Conservation District was scheduled to visit/inspect the property. She will check with the township solicitor to confirm what options she may have to reenter the property to inspect.

MUNICIPAL BUILDING RENOVATIONS: Ms. Wood questioned if there were any updates from Scenic Ridge pertaining to the improvements needed to remediate the water problem. Mr. Risk advised he had left a message earlier in the week and was waiting to hear back from them. Ms. Wood also questioned if there was an update from the Township Engineer pertaining to the enclosure of the porch area and was advised there no were updates. She noted that based on the last correspondence from the Engineer it appears the delay was in obtaining a quote for bullet proof glass. She noted if that was the cause for delay then she was okay with obtaining quotes for just regular glass as she did not see the necessity of bullet proof glass. Mr. Coates indicated his desire to receive estimates on the project for both bullet proof and regular glass.

BLACK AND LITTLE BRITAIN ROADS INTERSECTION: Mr. Emling questioned if an update was available on the Black and Little Britain Roads intersection project and was advised based on the Engineer's last correspondence, it would be approximately 60 days before things were finalized with PennDOT. Mr. Emling suggested that the Engineer contact Representative

Cutler's office for assistance if needed and indicated his desire for this project to be bid in an expedient manner.

TRAINING/SEMINARS: Upcoming training and seminar information was available for review by the Board. Ms. Jackson advised that she will be closing the office on Tuesday, September 19th to attend a County wide Zoning Officer's meeting.

ADJOURNMENT: At 9:00 p.m., being no further business, a motion was made by Ms. Wood, seconded by Mr. Martin and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis
Secretary/Treasurer