

LITTLE BRITAIN TOWNSHIP
October 11, 2022

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, October 11th, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the meeting to order at 7:00 p.m. A moment of silence and reflection was followed by the salute to the Flag.

PRESENT: Jerry Emling	Peggy Gordon
Richard Brenneman	George Osborn
Pat Wood	Marcella Peyre-Ferry
Christine Jackson	Dan Risk
Margaret DeCarolis	Craig Williams

MINUTES: Motion made by Ms. Wood, seconded by Mr. Brenneman and carried to adopt the minutes of the September 13th meeting as printed.

SANITATION: It was reported that Mr. Stoner submitted \$75.00 in sanitation fees during the month of September. No well permits were issued.

ZONING: Zoning Officer, Christine Jackson reported issuing 6 zoning, 7 occupancy, 2 driveway and 5 road and street opening permits during September along with the acceptance of 2 Zoning Hearing Applications. Ms. Jackson also advised of the following:

- Zoning Hearing Application of Donald Osborne who is seeking a special exception and variance of sections 503.1.B, 507 and 606.4 of the zoning ordinance to construct storage areas on the first and second level of his event venue for the storage of tables and chairs over a 2-year time period. Following a review of the application, Ms. Wood motioned the Board support the request as presented. Mr. Brenneman seconded the motion, which carried.
- Annual report from the Lancaster County Conservation District pertaining to Chapter 102 and NPDES permits issued and closed out from January 1 to June 30 of this year was enclosed for the Board review.
- Ms. Wood questioned if a time frame had been established for the completion of Frontier's fiber optic project that is to bring high-speed internet to the township. Ms. Jackson advised she did not have a date but has received a solicitation in the mail advising of the upcoming service.

TAXES: The Board was advised that no report had been received from the Tax Collector for the month of September.

ROADS: Roadmaster, Dan Risk reported on the following September road crew activities:

- Checked on and cleaned Park.
- Mowed road banks.
- Checked permit sites for Frontier Communications.
- Regraded Cedar Road.
- Set retaining blocks at creek crossing on Honeysuckle Road.

- Worked on backhoe.
- Placed rip-rap on Honeysuckle Road.
- Mowed at municipal building.
- Worked on dirt section of Fulton Britain Road.
- Hauled stone.
- Installed pipe crossing at Jubilee Road.
- Worked in garage/shop.
- Performed routine equipment maintenance.

Mr. Risk advised the roofing work at the park has been completed and looks nice. He noted that he needs to reinstall the Lion’s Club sign on that pavilion once he makes repairs to the sign.

PAYMENT OF BILLS: A motion was then made by Mr. Brenneman, seconded by Ms. Wood and carried authorizing the payment of General Fund checks 12737 through 12767 in the amount of \$24,33.59. Motion made by Ms. Wood, seconded by Mr. Brenneman and carried authorizing the payment of American Rescue Fund check 1001 in the amount of \$17,448.00.

PUBLIC PARTICIPATION: The meeting was opened for public participation, with no response.

TOWNSHIP PLANNING COMMISSION: Motion made by Ms. Wood, seconded by Mr. Brenneman and carried adopting the minutes of the September 27th Township Planning Commission meeting as printed.

Justin Kreider: Craig Williams of Strausser Surveying presented the stormwater plan for this sub-division plan. He noted the placement of the lots had been shifted due to recommendations made by the Township Planning Commission. Following a review of the plan, a motion was made by Mr. Brenneman, seconded by Ms. Wood and carried authorizing the signing of the Sewage Facilities Module – **Resolution #12-22**.

QUARRYVILLE LIBRARY: Library Treasurer, Peggy Gordon presented the Board with information on current activities taking place at the library along with usage of their services broken down by municipality. Ms. Gordon stressed what a dedicated and hardworking staff the library was blessed with and noted what good stewards of money they were. She noted they currently have 4 full-time and 7 part-time employees as well as some volunteers they are receiving through their association with Career-Link. It was requested the Township keep them in mind during budget discussions with both their regular and American Rescue Funds.

QUARRYVILLE FIRE COMPANY: The Board was advised of a request from the Quarryville Fire Company to allocate a donation of \$15,000.00 to them in the 2023 budget. Information obtained by Mr. Coates during the last Fire Company meeting was enclosed which provided an overview of expenses, showing an overall increase in operating costs of 52% over 2021 and a 64% cost increase over 2019. They estimated the average cost per call at \$122.73 per incident with Little Britain having had 8 incidents during 2022. The Board noted the information, without comment.

HEALTH INSURANCE: The Board reviewed information obtained from EDH pertaining to the renewal of the Township health insurance. The rate increase to continue with the current

Highmark PPO \$1,000.00 deductible plan is 5.9%. A comparable plan through other providers showed rate increases from 12.1% to 42.3%. The Board was also advised of requests from employees to raise the allocation of the dental/vision reimbursement plan to \$2,000.00 per year and allow a carryover of up to \$6,000.00, which had to be used or would be lost upon termination of employment. Additionally, employees are requesting that they be allowed to accumulate up to 160 hours of sick time, again on a use or loose basis in the event of serious illness. Mr. Emling indicated he supported the dental/vision increase requests and noted the current allocation of \$1,000.00 has been in place since the program's inception over 25 years ago. While a brief discussion was held on these requests, Ms. Wood noted her belief that due to these issues being a change of policy, that she believed it would be better to table the employee requests until all Board members were in attendance. She did however motion the approval for the continuation of the current health insurance program. Mr. Brenneman seconded the motion, which carried.

PENSION PLAN DISBURSEMENT: It was noted that the Township received \$11,398.34 from the state for the funding of the Township Pension Plan. The Secretary/Treasurer recommended contributing \$2,822.63 for each of the employees enrolled in this plan and to retain \$107.84 for administrative fees incurred. Motion made by Ms. Wood, seconded by Mr. Brenneman and carried to disburse the funding as outlined above.

FIREMAN'S RELIEF ASSOCIATION: The Board was advised that \$7,936.47 had been received in fireman's relief funding. \$25,132.13 in funding is being withheld due to findings on the Robert Fulton Fireman's Auxiliary audit. The Board discussed options for the distributions of the funding received. Upon conclusion, a motion was made by Ms. Wood, seconded by Mr. Brenneman and carried to allocate \$5,436.47 to the WAA and \$2,500.00 to the Quarryville Fire Company.

RESOLUTION #11-22: The Board was advised of Act 57, which becomes effective in 2023 and provides for the waiver of tax penalties under certain conditions during the year a property is purchased. Following a discussion on the matter, a motion was made by Mr. Brenneman, seconded by Ms. Wood and carried adopting Resolution #11-22.

AUDITORS: The Board was recently advised that the auditing firm of Trout CPA who has been performing the annual township audit since 2006 has re-aligned their workflow due to staffing shortages and will no longer be able to perform our auditing services. Four other accounting firms have been recommended for use. Following a discussion, Ms. Wood motioned the township advertise for the services of a new firm and to reach out to the companies recommended to obtain price quotes.

AMENDMENT OF AGENDA: Zoning Officer, Ms. Jackson advised of a release of credit recommendation received after the distribution of the agenda and requested the Board approve an amendment to the agenda to review this matter. Ms. Wood motioned the Board approve this amendment to the agenda. Mr. Brenneman seconded the motion, which carried.

RELEASE OF ESCROW: The Board reviewed comments provided by Township Engineer, Ed Fisher advising that the stormwater facilities on the Nate and Julie Spangler project located on Brabson Road had been completed in accordance with the approved plan. Mr. Brenneman then

motioned the escrow funding being held on the project be released. Ms. Wood seconded the motion, which carried.

TREE TRIMMING: Mr. Brenneman advised that he would trim the trees at the municipal building prior to election day.

TRAINING/SEMINARS: Upcoming training and seminars were reviewed.

TRICK-OR-TREAT: It was noted that trick-or-treat would be observed on Monday, October 31st between 6 and 8 p.m.

ADJOURNMENT: At 8:15 p.m., Ms. Wood made a motion to adjourn the meeting. The motion was seconded by Mr. Brenneman and carried.

Respectfully Submitted,

Margaret D. DeCarolis
Secretary/Treasurer