

LITTLE BRITAIN TOWNSHIP
August 11, 2026

The Little Britain Township Board of Supervisors held its monthly meeting on Tuesday, August 11th, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Richard Brenneman, called the meeting to order at 7:30 p.m. A moment of silence and reflection was taken with Mr. Brenneman requesting that the family of long-term resident Bill Hershey be remembered due to his recent passing. This was followed by the salute to the Flag.

PRESENT:	Richard Brenneman	Chris Colletti
	Clark Coates	Trisha Colletti
	Mervin Beiler	Marcella Peyre-Ferry
	David Martin	Dan Risk
	Wayne Reynolds	Christopher Schwerin
	Christine Jackson	Jonathan Sstoltzfus
	Margaret DeCarolis	

MINUTES: Motion made by Mr. Beiler, seconded by Mr. Reynolds and carried to adopt the minutes of the July 14th Board meeting as written.

SANITATION: It was reported that Rick Prettyman collected \$5,680.00 in sanitation fees and \$160.00 in well permits during the month of July. No storage tank permits were issued.

ZONING: It was reported that Zoning Officer, Ms. Jackson, reported issuing 13 zoning, 16 occupancy, 1 storage trailer and 4 driveway permits during the month of July along with the acceptance of 2 Zoning Hearing applications.

- Zoning Hearing Application of Charlene Kauffman who resides at 1952 Spruce Grove Road is requesting a variance of section 303.2 of the zoning ordinance to allow a structure constructed without permits to exceed the authorized height. Motion made by Mr. Beiler, seconded by Mr. Coates and carried to defer the matter to the Zoning Hearing Board and comments provided by adjoining property owners.
- Zoning Hearing Application of Andrea Sensenig who is requesting a variance of front and side yard setbacks for her property located at 2581 Noble Road. She is looking to replace the residential structure on this property. The structure itself would comply with zoning regulations however the proposed front porch and deck would encroach on the setbacks. Motion made by Mr. Beiler, seconded by Mr. Martin and carried to recommend approval of this application.
- Annual report received from the Lancaster County Conservation District providing information on projects completed within the Township that has NPDES permits or E & S Plans issued from July 1, 2025 to June 30, 2026. It was noted that Little Britain is not an MS4 community and the plans noted in this report are only those forwarded to the District, not all of the plans received by the township.

TAXES: It was reported that the County Treasurer collected \$2,806.09 in Real Estate and \$30.59 in Interim tax during the month of July.

ROADS: Roadmaster, Dan Risk advised of the following July roadcrew activities:

- Mowed road banks.
- Mowed at the park and municipal building.
- Cleaned and checked on the park.
- Closed King Pen Road/Nottingham Road intersection on July 4th.
- Checked roads following storms.
- Removed tree after hours.
- Hauled stone.
- Sprayed weeds.
- Worked on equipment.
- Installed grate on Schoolhouse Road.
- Replaced seat in old mower tractor.
- Filled potholes.

PAYMENT OF BILLS: Motion made by Mr. Coates, seconded by Mr. Brenneman and carried authorizing the payment of August General Fund checks 14305 through 14331 in the amount of \$37,833.85.

PUBLIC PARTICIPATION: The meeting was open for public participation, with no response.

PENSION PLAN: The Board was advised that 2 companies, PSATS and CBIZ responded to the request for proposal for a new pension plan administrator. Following a brief discussion a motion was made by Mr. Beiler, seconded by Mr. Brenneman and carried appointing Clark Coates, Margaret DeCarolus, Christine Jackson and Chris Colletti to review the proposals submitted and make recommendations to the Board.

TOWNSHIP PLANNING COMMISSION: Motion made by Mr. Beiler, seconded by Mr. Coates and carried to adopt the minutes of the July 28th Township Planning Commission meeting as presented.

RESOLUTION #10-26: Mr. Brenneman advised that Resolution #10-26 designates specific findings supporting the declared invalidity of the 2019 Amended and Restate Little Britain Township Zoning Ordinance insofar as it excludes data centers and ancillary building and uses, including but not limited to energy generating facilities. This resolution satisfies the requirements established in Resolution #9-16 adopted in July. The meeting was open for public comment, with no response. On a motion made by Mr. Coates, seconded by Mr. Martin and carried, the public comment period was closed. A motion was then made by Mr. Beiler, seconded by Mr. Reynolds and carried to adopt the resolution as presented.

OPENING AND CLOSING OF PARK: The Board was advised that Brendan Filliaux, who has been opening and closing the park for several years, is relocating and will be unable to continue in this role. Resident, Missy Hirsh, who lives on Green Lane, is willing to resume this role for the \$50.00 per week salary that Mr. Filliaux received. Motion made by Mr. Beiler, seconded by Mr. Martin and carried appointing Ms. Hirsh to this role.

IRS MILEAGE REIMBURSEMENT RATE: The Board was advised that the IRS adjusted its mileage reimbursement rate from 72.5¢ to 76¢ per mile as of July 1st. Motion made by Mr. Beiler, seconded by Mr. Reynolds and carried to adjust the employee reimbursement rate to remain consistent with IRS guidelines.

WAKEFIELD AMBULANCE ASSOCIATION: Chris and Trisha Colletti of the WAA advised that due to additional supplies and equipment that has been required they are requesting an additional \$3,500.00 be added to our annual donation of \$6,000.00. They also requested to have the funds released now to help cover the expenses they have already incurred. Following a brief discussion, Mr. Coates motioned the annual donation plus the additional \$3,500.00 be released to the WAA immediately. Mr. Martin seconded the motion, which carried.

SEPTIC EXEMPTION REQUEST: The Board was advised that resident Anne Marie Schramm of 196 Schoolhouse Road is requesting a 5-year exemption for the pumping of her septic system. Following a review of the request, a motion was made by Mr. Brenneman that once the system is cleaned and inspected this year, per her district standards, that the 5-year exemption be granted if no problems or concerns arise with the service. Mr. Reynolds seconded the motion, which carried.

RELEASE OF ESCROW: The Board reviewed the comments provided by Township Engineer, Ed Fisher on the plans below prior to taking the following actions:

Zach & Kayla Dempsey: Motion was made by Mr. Martin, seconded by Mr. Coates and carried authorizing the release of credit on the 1202 Spruce Grove Road project.

Barton Keys: Mr. Bieler motioned the escrow funding being held on the Little Britain Road South project be released. Mr. Coates seconded the motion which carried.

Jonas Fisher: Motion made by Mr. Coates, seconded by Mr. Martin and carried to return the escrow funding on the Ashville Road wash water project.

TRAINING/SEMINARS: Upcoming training and seminar information was available for review by the Board.

SECURITY CAMERA: The Board was advised of a recent outgoing mail theft and the moving of the mailbox. Following a short discussion, Mr. Coates motioned that an estimate be obtained for installing an additional camera for coverage of the relocated mailbox. Mr. Beiler seconded the motion, which carried.

ADJOURNMENT: At 8:03 p.m., being no further business, a motion was made by Mr. Martin, seconded by Mr. Coates and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis
Secretary/Treasurer