

**LITTLE BRITAIN TOWNSHIP**  
**October 14, 2025**

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, October 14<sup>th</sup>, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Richard Brenneman, called the meeting to order at 7:30 p.m. A moment of silence and reflection was followed by the salute to the Flag.

<b>PRESENT:</b> Richard Brenneman	Abner Beiler	Keira Hammond
Clark Coates	Christopher Colletti	Daniel King
Mervin Beiler	Trisha Colletti	Marcella Peyre-Ferry
David Martin	Dalton Farrow	Kristopher Schwerin
Wayne Reynolds	Ivan Fisher	John J. Sours
Christine Jackson		
Margaret DeCarolis		

**MINUTES:** Motion made by Mr. Reynolds, seconded by Mr. Coates and carried to adopt the minutes of the September 9<sup>th</sup> meeting as printed.

**SANITATION:** It was reported that Sewage Enforcement Officer, Rick Prettyman collected \$750.00 in sanitation fees, \$450.00 in well permitting fees and \$75 in storage tank permitting fees during the month of September.

**ZONING:** Zoning Officer, Christine Jackson reported issuing 7 zoning, 3 occupancy, 3 demolition, 1 permit extension and 4 driveway permits during September along with the acceptance of 3 Zoning Hearing Applications. Ms. Jackson also advised of the following:

- Zoning Hearing Application of Daniel S. King, who resides at 340 Green Lane, is seeking a special exception to construct two 34' x 220' greenhouses. He is also seeking a variance to allow up to 3 years for the construction of both structures to be completed. Motion made by Mr. Beiler, seconded by Mr. Reynolds and carried to recommend the approval of this application. Mr. Martin abstained from voting due to being an adjoining property owner.
- Zoning Hearing Application of Ivan and Brenda Zimmerman of 472 Kirks Mill Road are requesting a variance of section 201.2 of the zoning ordinance to construct a 60' x 40' hoop structure to store the equipment currently on the property uncovered used in Mr. Zimmerman's business. They are also requesting a variance of section 303.4 of the zoning ordinance to allow the structure to be within 170' of the neighbor's home. Following a review of the plan and lot structure, Mr. Beiler motioned the Board recommend the approval of the application. Mr. Brenneman seconded the motion, which carried.
- Zoning Hearing Application of Jonas King is requesting a special exception to make an alteration to a non-confirming structure owned by Joe and Tammy Helm at 211 Little Britain Road. He would like to install a 10' x 12" covered porch on the side of house. Following a review of the application, a motion was made by Mr. Coates, seconded by Mr. Martin and carried to recommend approval of the application.

- It was noted that the testimony for the Moran Zoning Hearing was closed and that at the request of the Zoning Hearing Board a brief was prepared by the Township Solicitor, which was enclosed for the Boards review.
- It was noted that the current failure to obtain an occupancy permit fee was increased to \$200.00 in January 2022 to help ensure residents were complying with all zoning regulations prior to inhabiting a home/structure. Sadly, this increase in fee has had a negligible effect on those violating regulations who have clearly stated that \$200.00 is a small price to pay to bypass the rules. The Board requested to review the current fee schedule at their November meeting prior to acting on this matter.
- A letter from Engineer, Ed Fisher pertaining to the County Memorandum of Understanding was reviewed. It was determined that there was no real value in signing the agreement or any repercussions for not doing so. Therefore, a motion was made by Mr. Beiler, seconded by Mr. Coates and carried to not sign the agreement.
- Ms. Jackson requested the Board approve the purchase of a desk for Chrissy Krassenstein, who is currently working 1 day a week assisting the zoning officer. It was also noted that an additional copier was needed in the zoning office as the scanning of documents feature is no longer functioning on the one being used. Following a discussion, a motion was made by Mr. Beiler, seconded by Mr. Reynolds and carried authorizing the purchase of a desk and copier.

**TAXES:** The Board was advised Tax Collector, Agnes Reeder reported collecting \$271.37 in Interim tax and \$593.99 in Real Estate tax during the month of September.

**ROADS:** The Board was advised of the following September Road Crew activities:

- Worked on Oak Road.
- Mowed road banks.
- Mowed at park and municipal building.
- Cleaned and checked on the park.
- Underpinned bridge and made repairs on Pine Grove Road.
- Removed tree and checked roads following storm.
- Worked on dirt roads following heavy rain.
- Changed filter on at inlet box near Charlestown and Kirks Mill Road on 9/9/25.
- Repaired roller.
- Hauled stone to Oak Road.
- Prepared Blue Gill Road for paving repair.
- Placed large rock at pipe crossing on Blue Gill Road.

**PAYMENT OF BILLS:** A motion was made by Mr. Reynolds, seconded by Mr. Coates and carried authorizing the payment of General Fund checks 13932 through 13963 in the amount of \$29,257.80. Motion made by Mr. Coates, seconded by Mr. Martin and carried authorizing the payment of State Fund checks 2073 through 2075 in the amount of \$33,743.84. Motion made by Mr. Coates, seconded by Mr. Martin and carried authorizing the disbursement of the annual donations to the Robert Fulton Fire Company, the Quarryville Fire Company, the Wakefield Ambulance Association and the Quarryville Library.

**PUBLIC PARTICIPATION:** The meeting was opened for public participation, with no response.

**TOWNSHIP PLANNING COMMISSION:** Motion made by Mr. Coates, seconded by Mr. Beiler and carried adopting the minutes of the September 23<sup>rd</sup> Township Planning Commission meeting as printed.

**PENNSYLVANIA STATE POLICE:** Lt. Sours of the Pennsylvania State Police introduced himself and advised that he is now the station manager in Lancaster and gave a brief description of his 18 years with the State Police. He advised that an officer is assigned to Little Britain 24 hours a day and requested they be contacted if special needs arise. The Board thanked him for his service and for coming down in person to speak.

**REPRESENTATIVE FOR THE LANCASTER COUNTY PLANNING DEPARTMENT:** The Board was advised that the Lancaster County Planning Department is creating a pool of candidates willing to serve on the Planning Commission. They currently have 2 vacancies they are looking to fill. As no Board members are interested in serving, it was decided to pass the information along to the Township Planning Commission to see if someone on that board is willing to volunteer.

**BLACK AND LITTLE BRITAIN ROADS INTERSECTION PROJECT:** The Board was advised that the \$299,143.00 grant received from the Commonwealth Financing Authority (CFA) for the road project at the intersection of Black and Little Britain Roads must be utilized by June 2026 or forfeited. As it appears that PennDOT will not approve the proposed plan submitted, a conference call was held with the Township Engineer, Roadmaster and a representative from CFA to confirm if the project scope was revised as outlined in a email by the engineer on March 11, 2025 if the funding could still be used. The CFA representative indicated that if the project still improved the intersection and includes some of the work previously approved that funding should still be available for the work. Following a discussion, a motion was made by Mr. Beiler, seconded by Mr. Coates and carried to authorize the township engineer to draft a revised plan of work and submit it for approval through CFA and to proceed with the project if grant funding can be utilized.

**SEPTIC CLEANING EXCEPTION REQUEST:** The Board was advised of an exception from the 3-year septic pumping regulations request from Ruth Fuller who resides at 30 Schoolhouse Road. She resides in a 4-bedroom home by herself. Motion made by Mr. Beiler, seconded by Mr. Martin and carried authorizing the extension to 5 years. Mr. Reynolds abstained from voting due to a family conflict.

**PENSION PLAN DISBURSEMENT:** It was noted that the Township received \$11,857.18 from the state for the funding of the Township Pension Plan. The Secretary/Treasurer recommended contributing \$2,926.53 for each of the employees enrolled in this plan and to retain \$151.06 for administrative fees incurred. Motion made by Mr. Coates, seconded by Mr. Brennemaan and carried to disburse the funding as outlined above.

**FIREMAN'S RELIEF ASSOCIATION:** The Board was advised that \$35,029.56 had been received in relief funding. Following a discussion of how funds had been disbursed in the past a motion was made by Mr. Coates, seconded by Mr. Beiler and carried to disburse the funds as follows: \$27,099.98 (77.36%) to the RFFC, \$5,429.58 (15.50%) to the WAA and \$2,500.00 (7.14%) to the Quarryville Fire Company. Mr. Colletti of the WAA advised that due to their organization shifting more to a paid than a volunteer service that they will be requesting less in relief funding going forward.

**RELEASE OF ESCROW:** The Board reviewed comments provided by Township Engineer, Ed Fisher on the plans below prior to taking the following actions:

**Daniel Beiler:** A motion was made by Mr. Beiler, seconded by Mr. Martin and carried authorizing the release of escrow being held on the Little Britain Road South project.

**Andrew Groop:** Mr. Coates motioned the escrow funding being held on the Howard Laned project be released. Mr. Reynolds seconded the motion, which carried.

**EXECUTIVE SESSION:** Mr. Brenneman called an executive session at 8:08 p.m. to discuss a legal matter. The meeting reconvened at 8:22 p.m.

**TRAINING/SEMINARS:** Upcoming training and seminars were reviewed. A motion was made by Mr. Coates authorizing the Secretary/Treasurer and the Roadmaster to attend the Lancaster County Association of Township Supervisors Annual Convention on November 6<sup>th</sup>. Mr. Beiler seconded the motion, which carried.

**ADJOURNMENT:** At 8:24 p.m., Mr. Coates made a motion to adjourn the meeting. The motion was seconded by Mr. Beiler and carried.

Respectfully Submitted,

Margaret D. DeCarolis  
Secretary/Treasurer