

**LITTLE BRITAIN TOWNSHIP**  
**August 14, 2018**

The Little Britain Township Board of Supervisors held its monthly meeting on Tuesday, August 14<sup>th</sup>, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the meeting to order at 7:00 p.m. A moment of silence was followed by the salute to the Flag.

<b>PRESENT:</b> Jerry Emling	Peg Donahoe
Clark Coates	David Harper
Richard Brenneman	George Osborn
Pat Wood	Marcella Peyre-Ferry
Christine Jackson	Dan Risk
Margaret DeCarolis	Reber Testerman

**MINUTES:** Motion made by Ms. Wood to adopt the minutes of the July 10<sup>th</sup> Board meeting, minutes of the Isaac Beiler Conditional Use Hearing and minutes of the Public Hearing on the Amended and Restated Zoning Ordinance as printed. Mr. Brenneman seconded the motion, which carried.

**SANITATION:** It was reported that Mr. Stoner collected in \$225.00 in Sanitation fees and \$50.00 for well permits during the month of July.

**ZONING:** Zoning Officer, Christine Jackson reported issuing 4 zoning, 7 occupancy, 1 demolition and 4 driveway permits during the month of July along with the acceptance of 2 Zoning Hearing applications. She also advised the Board of the following:

- Zoning Hearing Application of Henry Fisher of 237 Schoolhouse Road requesting a variance from section 424.4 of the zoning ordinance to place an ECHO unit in the front yard. If approved for the variance, Mr. Fisher will need to obtain authorization for the unit through a conditional use hearing. Following a review of the application, the Board agreed they would hold the conditional use hearing at 6:30 p.m. on September 11<sup>th</sup> prior to their regular meeting should the application be approved by the Zoning Hearing Board.

Supervisor, Clark Coates entered the meeting at 7:11 p.m.

- Zoning Hearing Application of Eugene and Esther Grimm of 2138 Ashville Road requesting a special exception and variance of the zoning ordinance to expand a non-conforming use by approximately 50% to allow the residents of their ECHO unit to reside in the home. Once the extra space is no longer needed, the current home will be removed and the Grimm's will reside in the portion to be constructed now.
- Advised that the Lancaster office of the Department of Environmental Protection is being closed. Beginning September 4<sup>th</sup>, all correspondence for them should be sent to the Southcentral Regional office located in Harrisburg.
- Update on Municipal Representatives of the County Conversation District. Our new representative is Nate Kurtz.

- Advised of problem with residents not contacting her office to obtain their occupancy permits, which forces reminder notices to be mailed and additional follow up on projects. She noted that all residents are advised that the occupancy permit must be obtained prior to the use and/or occupancy of a structure. There is no cost for the issuance of this permit. She questioned if the Board would be willing to institute a fee for neglecting to obtain this permit. Following a discussion on the matter, Ms. Wood indicated her belief that instituting a \$50.00 penalty permit fee for failure to obtain an occupancy permit would cover the additional time and expense to the Township relating to this matter. Mr. Emling and Mr. Coates indicated they would like to see the fee set at \$100.00 to ensure it was high enough to discourage people from bypassing this process. A motion was then made by Mr. Brenneman, seconded by Mr. Coates and carried to establish a penalty permit fee of \$100.00 for failure to obtain an occupancy permit.
- That the revisions proposed for section 440 of the zoning ordinance pertaining to the keeping of livestock on lots less than 20 acres were inadvertently left out of the zoning amendments adopted at the July meeting. She advised that per the Solicitor, George Cook the Township can either advertise and hold a hearing just on that section or they can carryover this revision to the next time the ordinance is updated. Per the Amish community, the proposed revisions did not provide the relief they were looking and were not interested in having the revisions adopted. Following a brief discussion on the matter, Mr. Coates motioned that the proposed revisions be advertised and adopted. Ms. Wood seconded the motion, which carried.

**TAXES:** It was reported that Tax Collector, Agnes Reeder collected \$482.72 in Real Estate tax during the month of July. The Board was also advised that Ms. Reeder is seeking authorization to attend the Annual Tax Collectors Convention to be held on October 19<sup>th</sup> and 20<sup>th</sup> in Camp Hill. Based on the location of the convention, she is requesting reimbursement approval for 2 nights lodging in addition to the registration fee. Motion made by Mr. Brenneman, seconded by Ms. Wood and carried authorizing Ms. Reeder to attend the convention and submit her expenses for reimbursement.

**ROADS:** Roadmaster, Dan Risk advised of the following July road crew activities:

- Mowed road banks.
- Spread anti-skid material on Spring Hill Road to absorb oil.
- Checked on and cleaned the Park.
- Worked on equipment.
- Touched up Reath Road.
- Changed blades on old boom mower.
- Replaced retaining blocks on Scott
- Checked roads following storm.
- Mowed at Municipal building.
- Mowed at the salt shed.
- Re-graded dirt section of Spring Hill Road.
- Cleaned stormwater grates during storm.
- Cleaned debris off various roads.
- Removed bamboo during storm. (after hours)
- Boom mowed trees.

- Hauled stone to shop.
- Performed routine equipment maintenance.

The Board was advised that the playground equipment ordered is to be delivered tomorrow and will be installed in the fall. Mr. Brenneman stated he was pleased with the job being performed in mowing the road banks. Ms. Wood questioned if Mr. Wiley was weed eating at the Park with each mowing. Mr. Risk indicated he believed he performed that task as needed, not with each mowing.

**PAYMENT OF BILLS:** Motion made by Mr. Coates, seconded by Mr. Brenneman and carried authorizing the payment of General Fund checks 11009 through 11042 in the amount of \$36,613.55.

**PUBLIC PARTICIPATION:** Lt. Vincent D’Angelo of the State Police introduced himself and advised he was the new patrol section commander for our area. He indicated he is reviewing the current criminal activity in the area. Ms. Wood questioned if officers could provide drive-through service at the Park. He indicated someone is always in the area and would add the Park to his officer’s area of coverage to ensure they are visible in the area. Ms. Jackson advised that she often receives complaints from resident near the creek at the intersection of King Pen and Brown Roads. She noted that minors are often seen drinking in that area and discussed other concerns of the residents in the area. The officer indicated that residents in the area should ensure their properties are posted with No Trespassing signs and that a home owner from the area would need to contact the State Police if they wish to file a formal complaint. Mr. Emling noted that a number of vehicles continue to drive through the 4-way stop at the Nottingham and Little Britain Road intersection. In closing, Lt. D’Angelo provided contact information to the Board and advised them to contact him if he could be of service.

**TOWNSHIP PLANNING COMMISSION:** Motion made by Ms. Wood, seconded by Mr. Brenneman and carried adopting the minutes of the July 24<sup>th</sup> Township Planning Commission as presented.

**Joanne Bare:** Zoning Officer, Ms. Jackson presented the plan and advised that a non-building waiver has been filed due to the location of the home and stormwater not yet being designated. She then requested approval for the signing of the mylars. Following a review of the plan, Mr. Coates motioned approval for the signing of the mylars. Mr. Brenneman seconded the motion, which carried.

**STORMWATER MANAGEMENT PLANS:** Zoning Officer, Ms. Jackson presented the following plans to the Board:

**David Harper:** Ms. Jackson reviewed the plan and advised that all comments of the Township Engineer, Ed Fisher had been satisfied. Motion was then made by Ms. Wood, seconded by Mr. Brenneman and carried to approve the plan as presented.

**David Martin:** Ms. Jackson presented a brief overview of the plan and requested the Board acknowledge its receipt. Ms. Wood motioned the acknowledgement of the plan. Mr. Coates seconded the motion, which carried.

**Columbia Gas:** Ms. Jackson presented plans for maintenance of the Columbia Gas pipeline on Kirks Mill Road and Deer Run Road. Mr. Brenneman questioned when the work was to be performed as there are standing crops currently on the fields. Ms. Jackson advised she did not have a timeframe as of now but did not believe the standing crops would be taken into consideration as they are planted on the gas lines right of way. Following a review and discussion of the plans, Mr. Coates motioned the acknowledgement of the plans. The motion was seconded by Mr. Emling and carried.

**RESOLUTION #6-18: Regulations for public comments at meetings.** Motion made by Ms. Wood, seconded by Mr. Brenneman and carried adopting Resolution #6-18 pertaining to regulations on public comments at meetings.

**RECYCLING:** Recycling Coordinator, Peg Donahoe advised the Board that she attended a meeting at the Lancaster County Solid Waste Management Authority due to recent changes in the recycling program. She advised that due to the contamination within recycling materials that they are becoming harder to find a market for. She noted that China who has long been the primary purchaser of recycled materials is now refusing to accept these items. Due to this, the County has stated that going forward they will only accept plastic bottles and jugs with necks, metal food and beverage cans, glass bottles and jars and corrugated cardboard. Ms. Donahoe indicated she was hoping to have residents notified of the change in the recycling program through a constant contact e-mail.

**RELEASE OF ESCROW:** Zoning Officer, Ms. Jackson advised that she has received a verbal authorization from Township Engineer, Ed Fisher to release the escrow being held on the David Fisher Stormwater project on Schoolhouse Road. A motion was made by Mr. Coates, seconded by Ms. Wood and carried authorizing the release escrow funding upon written receipt of Mr. Fisher's comments.

**BUDGET WORKSHOP:** The Board established that the 2019 budget workshop would be conducted following the September Board meeting.

**SALT SHED:** Ms. Jackson advised the Board that the Township Engineer has indicated the bid packages for the salt shed are ready. He believes the project can be advertised with bids received and ready for opening at the September meeting.

**TRAINING/SEMINARS:** Upcoming training and seminars were reviewed.

**ADJOURNMENT:** At 8:04 p.m. being no further business, motion was made by Mr. Coates, seconded by Mr. Brenneman and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis  
Secretary/Treasurer