

LITTLE BRITAIN TOWNSHIP
June 8, 2021

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, June 8th, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the meeting to order at 7:01 p.m. A moment of silence and reflection was followed by the salute to the Flag.

PRESENT:

Jerry Emling	Lisa Long	Marcella Peyre-Ferry
Clark Coates	Barbara Lumas	Dan Risk
Richard Brenneman	George Lumas	
Pat Wood	George Osborn	
Margaret DeCarolis	Shauna Osborne	
Christine Jackson		

MINUTES: Motion made by Ms. Wood, seconded by Mr. Brenneman and carried to approve the minutes of the May 11th Board meeting as printed.

SANITATION: It was reported that Mr. Stoner turned in \$1,200.00 for sanitation fees and \$50.00 for well permits issued during the month of May.

ZONING: Zoning Officer, Christine Jackson reported issuing 16 zoning and 6 occupancy permits along with the acceptance of 2 Zoning Hearing applications. Ms. Jackson also reported on the following:

- Zoning Hearing Application of Daniel King seeking a variance to expand the parking area of his greenhouse business onto the adjoining property located at 124 Little Britain Rd owned by Isaac Lapp. Mr. King currently exceeds the allowable amount of impervious surface on his property. It was noted that should the Zoning Hearing Board approve this request that Mr. King would be required to provide an easement agreement and to complete a stormwater plan. Following a review of the application, the Board indicated they supported the application if the adjoining property owner was in support of it.
- Zoning Hearing Application of Weaverland Mennonite School requesting a variance of setback to place a mobile classroom within 60 or 65 feet of the property line. It was noted that the school has also requested a Conditional Use Hearing in July seeking the Board's approval for the placement of the mobile classroom regardless if the setback variance is granted or not. Following a review of application, the Board supported the recommendation of the Township Planning Commission to grant approval of the application utilizing the option two drawing submitted with the application and to require the screening in that area to be continued. The Board agreed to hold the Conditional Use Hearing at 6:30 on July 13th prior to their regular meeting.
- Continuance of the Bob Patel/JIYA Properties LLC Zoning Hearing to July 13th per the request of the applicant's attorney. This hearing will address the request to allow the installation of games of skill to be placed within Little Britain Store.

TAXES: It was reported that Tax Collector, Agnes Reeder collected \$9,502.12 in Real Estate tax and \$58.58 in Interim tax during the month of May.

ROADS: Roadmaster, Dan Risk reported on the following May road crew activities:

- Cleaned and checked on Park.
- Mowed road banks.
- Mowed at municipal building.
- Cleaned side gutters.
- Worked on equipment.
- Prepared roads for oil and chipping.
- Boom mowed trees.
- Hauled mulch to Park.
- Performed routine equipment maintenance.

Ms. Wood questioned if work at the park proposed by Peter Lewin for his Life Scout project had begun. Mr. Risk advised that mulch has been placed at the playground areas, in the flowerbeds and that half of the fitness trail has been done. Mr. Lewin also indicated they are still preparing to paint the restroom/storage building. Mr. Brenneman questioned the tarring and chipping of Widdowson Road. Mr. Risk advised that he currently has 2 coats of material on the road and hopes to place a 3rd next year. He has found applying this application allows him to convert dirt and gravel roads to simi-hard roads. He has applied the same process on Fern Crest Road.

PAYMENT OF BILLS: Motion made by Mr. Brenneman, seconded by Mr. Coates and carried authorizing the payment of General Fund checks 12199 through 12228 in the amount of \$19,723.68. Motion made by Ms. Wood, seconded by Mr. Brenneman and carried authorizing the payment of State Fund checks 2047 through 2049 in the amount of \$138,153.35.

PUBLIC PARTICIPATION: Resident, Lisa Long questioned the use of the State funding just approved for payment and was advised this is money received from the State for road projects and was used for skin patching and tar and chipping.

PLANNING COMMISSION: Motion made by Ms. Wood, seconded by Mr. Coates and carried adopting the minutes of the May 25th Township Planning Commission meeting as printed.

Ms. Wood questioned if the Planning Commission was working on the mobile home ordinance and was advised they were. She then inquired if there was a timeframe on when the work would be completed and was advised there was not.

ZONING HEARING BOARD: Motion made by Mr. Coates, seconded by Mr. Brenneman and carried appointing Shauna Osborne as a member of the Zoning Hearing Board. She will complete the remainder of Larry Burkhart's term through December 2021. Mr. Burkhart had requested that he be removed as a permanent member of the Board and used only as an alternate.

LEGAL REPRESENTATION: The Board was advised that Theresa Mongiovi and Angela Sanders left the law firm of Brubaker, Connaughton, Goss & Lucarelli of their own accord and are now practicing law at Post & Schell. Ms. Jackson advised she has a wonderful working relationship with both attorney's, they are up to date on current legal issues faced by the

Township, they have stated their hourly rate would remain consistent with that currently charged and strongly requested the Board consider switching law firms to remain represented by these women. Following a brief discussion, a motion was made by Ms. Wood, seconded by Mr. Brenneman and carried to maintain our representation with Township Solicitors Theresa Mongiovi and Angela Sanders at the Post & Schell law firm.

SUNSET DRIVE: Resident, Lisa Long presented the Board with a Deed of Dedication for Sunset Dr signed by all residents of the road along with escrow totaling \$17,500.00, which was the amount indicated by Township Engineer, Ed Fisher that would need to be held. The Board accepted the documents and advised they would have their solicitor review the document to confirm everything was in order. Ms. Long provided her contact information for any questions or concerns that arose. A discussion was then held pertaining to there being a trailer court in Chester County that is also within the Nottingham zip code bearing the road name of Sunset Dr. Ms. Jackson advised when she became aware of the situation that she contacted 911 to advise of the situation and was told that emergency dispatch would clarify township should a call be received from this road. She also noted that she was advised to have residents tell those attempting to locate their property on a GPS or navigational system to enter the address as Sunset Drive in Little Britain Township instead of using Nottingham. Residents of Sunset Dr questioned if their addresses could be changed to a Lancaster County zip code. They were advised that the Township attempted to have all Little Britain residents changed to a Lancaster County zip code and were informed numerous times by Federal Representatives that no changes would be made in the manner in which mail is delivered. They further indicated the only legal use of zip codes is for the delivery of mail. Residents were advised if they needed verification of their Lancaster County residency for car or health insurance purposes to contact the Township office for written verification.

SPRING CLEAN-UP RESULTS: The Board was advised that 60 households participated in the annual event. A total of 6.45 tons of refuse was removed following the event along with 58 tires. The net expense of the day was \$294. 36. An overview of Spring Clean-up Day results from 2001 to the present was enclosed for the Boards review.

RECYCLING COORDINATOR: The Board was advised that Recycling Coordinator, Lori Hillman recently advised the office that due to an impending marriage and relocation out of State that she was resigning from her position as recycling coordinator. She has volunteers lined up through October and will work to ensure the remaining months of the year are covered before she turns her records back over. The Board questioned the number of residents who participate in the program and were advised there were approximately 35-40 per month. It was noted that none of the current volunteers were interested in taking over the coordinator position. The Board questioned the annual expense of this program and was advised that \$2,700.00 had been allocated for this year, but that rates are continually increasing as the market for recyclable materials is disappearing. The Board discussed the possibility of obtaining the original trailer purchased with grant funding that was given to Fulton Township back and making modifications to the unit to provide for easier disposal while reigning in the expenses being incurred for the program. Ms. Wood indicated her preference for the program to be discontinued.

AMERICAN RESCUE PLAN (ARP): The Board was advised that the current allotment of ARP funding for the township is \$445,681.50. This represents an increase of \$24,701.50 more than originally projected. The Board was also advised that non-entitlement municipalities (those

with a population of less than 50,000) were now being required to apply for the funding through DCED. The Secretary/Treasurer requested authorization to establish a new bank account for this funding to ensure separate and accurate record keeping. Mr. Emling motioned the establishing of a new account utilizing the same authorized signers as on the other Township accounts. Ms. Wood seconded the motion, which carried.

ARP FUNDING REQUEST: The Board was advised of a funding request received from Lancaster EMS for an allocation of the ARP funding. It noted the decrease in revenue experienced due to the COVID pandemic from a reduction in calls and non-emergency transportation. The request stated the agency was experiencing increases in provider stress, burnout, post-traumatic stress and resignations. The Board noted that while they appreciate the services provided by this agency that they are unwilling to commit to any donations at this time as funding has not yet been received and regulations for its use are still being determined and distributed.

RELEASE OF ESCROW: The Board reviewed the comments provided by Township Engineer, Ed Fisher on the plans below prior to taking the following actions:

Carlo DeAugustine: Motion made by Ms. Wood, seconded by Mr. Brenneman and carried authorizing the release of escrow funding being held on the Lloyds Road stormwater project.

Darren Burkholder: Ms. Wood motioned the escrow funding being held on the Reath Road stormwater project be released. Mr. Brenneman seconded the motion, which carried.

William & Josephine Seila: Zoning Officer, Ms. Jackson advised the stormwater improvements for the Wesley Road project have been completed to the satisfaction of Mr. Fisher, however the Seila's have not received their occupancy permit on a zoning permit that was issued and requested the authorization for releasing the escrow on this property be contingent upon the occupancy permit being obtained. A motion was made Mr. Brenneman, seconded by Mr. Coates and carried authorizing the release of the escrow being held on this project to be released upon his obtaining the necessary occupancy permit.

TRAINING/SEMINARS: Upcoming training and seminars were reviewed. It was confirmed that Mr. Brenneman will attend the PSATS business meeting to be held in October and will serve as the Township's voting delegate.

ADJOURNMENT: At 7:50 p.m. being no further business, motion was made by Mr. Reimold, seconded by Ms. Wood and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis
Secretary/Treasurer